

<b>DESCRIPTION: Regional Evacuation Modelling Request for Proposal (RFP) For Consulting Services</b>  <b>RFP #: CAP #7390</b>	<b>ADDENDUM NUMBER: 1</b>
	<b>DATE OF ISSUE: September 24, 2025</b>
	<b>ISSUED BY: Caitlin Miller, Director of Emergency Management</b>
	<b>PAGE(S): 2</b>

**INSTRUCTIONS:**

1. Amend your proposal in accordance with the detail below.
2. Sign and attach to your proposal.

**DETAILS OF ADDENDUM:**

**1. Question**

Section 3.5 lists a milestone timeline beginning in September. However, as this RFP expires in October with the contract award date of October 17<sup>th</sup> (as described on pg. 15, section 4.5) does Canmore intend to update this timeline reflect the new dates?

**Answer**

The contract will be awarded in accordance with the RFP Schedule outlined in 4.5. 3.5 Anticipated Project Schedule key milestones to be revised as follows:

Key Milestones:

- November 2025: Contract awarded to modelling consultant, project kickoff, scenario scoping with EM leads, complete data collection
- October-December 2025: Model development and draft outputs, early scenario runs and assumption testing
- December-January 2025: Exercise planning using existing municipal plans, regional reference document draft prepared
- February 2026: Final modelling outputs and reference document delivered
- Project Completion: All deliverables must be completed by November 30, 2026, in accordance with ACP grant requirements

**2. Question**

To ensure alignment and clarity, could you please confirm: Is modelling of fire-spreading dynamics (including wind effects) considered in the scope of the model and project deliverables? Or is it to be considered out of scope?



**Answer**

Modelling of fire-spreading dynamics is out of scope. Modelled scenarios will be defined as outlined in 3.4.3 Regional Transportation Modelling, and 3.4.4 Scenario Design and Validation.

**Name of Firm**

**Authorized Signature**

**Printed Name**

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**Date**

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