

TOWN OF CANMORE
MINUTES
Emergency Advisory Committee
Executive Boardroom, Civic Centre
February 27, 2025, 2:00pm – 3:30pm

COMMITTEE MEMBERS PRESENT

Mayor Sean Krausert	Council Representative
Councillor Jeff Hilstad	Council Representative (online)
Councillor Jeff Mah	Council Representative

COMMITTEE MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Caitlin Miller	Manager of Protective Services / Director of Emergency Management
Bridget Murphy	Protective Services Administrative Assistant
Michael Bourgon	Deputy Fire Chief/ Deputy Director of Emergency Management
Ted Ruiter	Fire Chief
Trevor Thorsteinson	Acting Manager of IT

Chairperson (Mayor Sean Krausert) called the February 27, 2025, Emergency Advisory Committee meeting to order at 2:00pm

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Land Acknowledgement

Caitlin Miller provided the Land Acknowledgement.

2. Agenda for the February 27, 2025, Emergency Advisory Committee

Moved by Mayor Krausert to approve the agenda for the February 27, 2025, Emergency Advisory Committee meeting as presented.

CARRIED UNANIMOUSLY

B. APPROVAL OF MINUTES

1. Minutes for the December 9, 2024, Emergency Advisory Committee

Moved by Mayor Krausert to approve the December 9, 2024, Emergency Advisory Committee minutes as presented.

CARRIED UNANIMOUSLY

C. COMMITTEE BUSINESS

1. Municipal Emergency Management Plan Updates

- Reviewed the recent updates to our Municipal Emergency Management Plan contact list.
- Discussed our continued focus of emergency management training with team members on ECC activation, role specific training as well as conducted a regional evacuation workshop.

Minutes approved by:

 

2. Wildfire Mitigation

- Reviewed what the Bow Valley Interagency Wildfire Committee is currently working on.
- Discussed plans to host a Town of Canmore Wildfire Preparedness Forum during Emergency Preparedness Week (May 3rd)
- Provided an update to our current FireSmart projects including Larch vegetation management, Community Fireguard Project as well as our newest grant application for Canyon Ridge vegetation management.

3. Logistics for Response

- Reviewed our incorporation of the Logistics Canada Program which provides a centralized equipment and resources list that can be accessed easily for effective response.

4. Cyber Security

- Provided an update to the recently launched cyber security education and awareness training plan.
- Updated on security posture evaluation and reviewed suggestions for improvement and risk mitigation.

5. G7 Preparation

- Discussed our learnings from the tabletop exercise in February and will be attending a functional exercise in May.

D. ADJOURNMENT

3:27 pm



Mayor Sean Krausert,
Chairperson


Bridget Murphy, Recorder

Minutes approved by:  