

**TOWN OF CANMORE  
MINUTES**

Special Meeting of Council  
Council Chamber at the Civic Centre, 902 – 7 Avenue  
**Tuesday, April 22, 2025 at 11:00 a.m.**

**COUNCIL MEMBERS PRESENT**

Sean Krausert	Mayor
Wade Graham	Deputy Mayor
Tanya Foubert	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor (via Zoom)
Karen Marra	Councillor
Joanna McCallum	Councillor

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Ben Stiver	Municipal Clerk (recorder)
Riley Welden	Parks Planner
Chesley Gibbons	Manager of Finance
Trevor Reeder	Engineering Project Manager
Adam Robertson	Manager of Communications

Mayor Krausert called the April 22, 2025 special meeting to order at 11:00 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

**2. Agenda for the April 22, 2025 Special Meeting of Council**

101-2025

Moved by Mayor Krausert that Council approve the agenda for April 22, 2025 special council meeting amended as follows:

- Add item K1 – Update on the Judicial Review for the Livability Tax.

**CARRIED UNANIMOUSLY**

**B. PUBLIC HEARINGS – none**

**C. DELEGATIONS – none**

**D. APPROVAL OF MINUTES – none**

Minutes approved by:

**E. BUSINESS ARISING FROM THE MINUTES**

- 102-2025      **1. Rotary Club of Canmore – The Trail Project Stage 2 – Delegation Request**  
Moved by Mayor Krausert that Council confirm the Town of Canmore's willingness to participate in the process to develop a Trail Plan for The Trail, Stage 2.  
**CARRIED UNANIMOUSLY**

- 103-2025      Moved by Mayor Krausert that Council direct administration to work on the development of a Memorandum of Understanding and return to Council for approval.  
**CARRIED UNANIMOUSLY**

**F. UNFINISHED BUSINESS – none**

**G. BYLAW APPROVAL**



- 1. Downtown Business Improvement Area Tax Rate Bylaw 2025-09**  
Administration, alongside Gradey McMahon, Executive Director of the Downtown Canmore BIA, presented the BIA's proposed 2025 Budget and Tax Rate Bylaw.
- As per Business Improvement Area Regulation 93/2016 Section 12(2), persons representing those businesses may, with the permission of Council, speak at the meeting. No business owners were present at the meeting.
- 104-2025      Moved by Mayor Krausert that Council approve the Downtown Business Improvement Area 2025 budget as presented.  
**CARRIED UNANIMOUSLY**
- 105-2025      Moved by Mayor Krausert that Council give first reading to Downtown Business Improvement Area Tax Rate Bylaw 2025-09.  
**CARRIED UNANIMOUSLY**
- 106-2025      Moved by Mayor Krausert that Council give second reading to Downtown Business Improvement Area Tax Rate Bylaw 2025-09.  
**CARRIED UNANIMOUSLY**
- 107-2025      Moved by Mayor Krausert that Council give leave to go to third reading of Downtown Business Improvement Area Tax Rate Bylaw 2025-09.  
**CARRIED UNANIMOUSLY**
- 108-2025      Moved by Mayor Krausert that Council give third reading to Downtown Business Improvement Area Tax Rate Bylaw 2025-09.  
**CARRIED UNANIMOUSLY**

**H. NEW BUSINESS**

- 1. PL20200280 Securities & CAP 7424 Budget Amendment – Renaissance Development**
- 109-2025      Moved by Mayor Krausert that Council increase the budget for CAP 7424 Pathway Network Connectivity (2025) by \$105,000, for a total of \$590,000, with the increase funded from forfeited securities from the Renaissance Development.  
**CARRIED UNANIMOUSLY**

**Meeting Break 11:55 a.m – 1:10 p.m.**

Minutes approved by:

**Councillor Mah was absent from 1:10 p.m – 1:19 p.m. but was present for the vote on motion 110-2025.**

110-2025                      **2. Short-Term Rental Enforcement Fund (STREF) – Budget Approval**  
Moved by Mayor Krausert that Council approve the expenditure of \$1,109,885 on short-term rental and primary residence compliance to be funded by the Short-Term Rental Enforcement Fund (STREF) Grant.  
**CARRIED UNANIMOUSLY**

111-2025                      **3. CAP 7428 South Millennium Reclamation Project Cancellation**  
Moved by Mayor Krausert that Council direct administration to cancel capital project CAP 7428 South Millennium Reclamation Project.  
**CARRIED UNANIMOUSLY**

**I. REPORTS FROM ADMINISTRATION – none**

**J. NOTICES OF MOTION – none**

**K. CLOSED SESSION**

112-2025                      **1. Update on the Judicial Review for the Livability Tax**  
Moved by Mayor Krausert that council close the meeting to the public at 1:23 p.m. to prevent disclosure of solicitor-client privileged information in accordance with section 27(1) of the Freedom of Information and Protection of Privacy Act  
**CARRIED UNANIMOUSLY**

Administration present at the closed session: Sally Caudill, Whitney Smithers, Scott McKay, Adam Robertson, Chelsey Gibbons, and Ben Stiver.

113-2025                      Moved by Mayor Krausert that Council return to the public meeting at 1:47 p.m.  
**CARRIED UNANIMOUSLY**

**L. ADJOURNMENT**

114-2025                      Moved by Mayor Krausert that Council adjourn the April 22, 2025 special council meeting at 1:48 p.m.  
**CARRIED UNANIMOUSLY**



Sean Krausert  
Mayor



Cheryl Hyde  
Manager of Municipal Clerk's Office

Minutes approved by:  

