

**TOWN OF CANMORE  
MINUTES**

Committee of the Whole  
Council Chambers at the Civic Centre, 902 – 7 Avenue  
**Tuesday, May 20, 2025 at 1:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Sean Krausert	Mayor
Tanya Foubert	Deputy Mayor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Scott McKay	General Manager of Municipal Services
Dustin Schinbein	General Manager of Corporate Services
Cheryl Hyde	Manager, Municipal Clerk's Office (recorder)
Ted Ruiter	Fire Chief

Mayor Krausert called the May 20, 2025 Committee of the Whole meeting to order at 1:00 p.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

**2. Agenda for the May 20, 2025 Committee of the Whole Meeting**

10-2025COW Moved by Mayor Krausert that the Committee of the Whole approve the agenda for the May 20, 2025 meeting as presented.

**CARRIED UNANIMOUSLY**

**B. DELEGATIONS – none**

**C. MINUTES**

**1. Minutes of the February 18, 2025 Committee of the Whole Meeting**

11-2025COW Moved by Mayor Krausert that the Committee of the Whole approve the minutes of the February 18, 2025 meeting as presented.

**CARRIED UNANIMOUSLY**

Minutes approved by: CP SK

**D. STAFF REPORTS**

**1. FireSmart Neighbourhood Recognition Program**

Town of Canmore Fire Chief, Ted Ruiter, provided the Committee of the Whole with an overview of the FireSmart Neighbourhood Recognition Program and how it will assist the Town of Canmore with wildland urban fire mitigation.

**E. COUNCILLOR UPDATES**

**1. March - May 2025 Councillor Updates**

Written report, received as information.

**F. ADMINISTRATIVE UPDATE**

**1. March - May 2025 Administrative Update**

Written report, received as information.

**G. COUNCIL RESOLUTION ACTION LIST**

**1. Council Resolution Action List as of May 14, 2025**

Written report, received as information.

**H. CORRESPONDENCE**

1. Letter to Premier Smith re GIPOT Shortfall and Election Costs
2. Response letter from Minister McIver re GIPOT Shortfall and Election Costs
3. Letter from Minister McIver re Provincial Priorities Act
4. Letter from Minister McIver re Provincial Budget 2025
5. Letter from Minister McIver re Education Property Tax

**I. CLOSED SESSION – none**

**J. ADJOURNMENT**

12-2025COW

Moved by Mayor Krausert that the Committee of the Whole adjourn the May 20, 2025 meeting at 1:52 p.m.

**CARRIED UNANIMOUSLY**



Sean Krausert  
Mayor



Cheryl Hyde  
Manager, Municipal Clerk's Office

Minutes approved by:  