

**TOWN OF CANMORE
MINUTES**

Heliport Monitoring Committee Meeting
Canmore Civic Centre, Council Chambers
Tuesday, April 28, 2025 at 5:30 p.m.

MEMBERS PRESENT

Frank Liszczak	Public Representative (Chairperson)
David Curry	Public Representative
Nadege Luquet	Public Representative
Todd Cooper	Alpine Helicopters Representative
Robert Humphrey	Alpine Helicopters Representative
Jeff Hilstad	Councillor

MEMBERS ABSENT

None

STAFF PRESENT

Stephen Hanus	Manager of Facilities
Genevieve Primeau	Facilities Administrative Assistant (Recorder)

Chairperson Mr. Liszczak called the April 28, 2025, Heliport Monitoring Committee meeting to order at 5.31 p.m.

- A. CALL TO ORDER AND APPROVAL OF AGENDA**
Agenda for the April 28, 2025, Heliport Monitoring Committee Meeting
Committee members unanimously agreed to approve the agenda for the April 28, 2025, Heliport Monitoring Committee meeting as presented.
- B. MINUTES**
Minutes for the November 19, 2024, Heliport Monitoring Committee Meeting attached and approved on November 26, 2024, in compliance with Bylaw 2018-18.
- C. REVIEW OF HELIPORT COMPLAINTS SINCE LAST MEETING**
Mr. Hanus advised there were no new complaints received since the last Heliport Monitoring Committee meeting.
- D. DECISION TIMELINE of TCL230001**
Mr. Hanus reported that the application remains pending and under review.
- E. REVIEW OF ALPINE HELICOPTER 2024 OPERATIONS REPORT**
Mr. Cooper spoke to a written report contained in the agenda package. (2024 Annual Report Alpine Helicopters Inc.)
- Mr. Hanus confirmed that the 2024 confidential information supplied by Alpine Helicopters complies with the Lease requirements.

Minutes approved by:



Moved by Mr. Liszczak that the Committee agrees Alpine Helicopter is operating in accordance with the Conduct of a Helicopter Business as set out in Schedule C of the Heliport Lease Renewal that was initiated on December 1, 2021. Moved by Mr. Liszczak to remove Schedule D from the agenda and adopt it with Schedule C.

04-2025HMC

CARRIED UNANIMOUSLY

F. OTHER ITEMS

Ms. Primeau will coordinate with Mr. Cooper and Mr. Humphrey to establish dates for a site visit to the Heliport with the Heliport Monitoring Committee Members in June 2025.

F. ADJOURNMENT

Chairperson Mr. Liszczak adjourned the April 28, 2025, Heliport Monitoring Committee meeting at 6:04 p.m.

These Minutes confirmed and adopted on this 5th day of May 2025.



Stephen Hanus, Manager of Facilities
Town of Canmore Designate
On behalf of the
GM of Municipal Infrastructure



Genevieve Primeau, Facilities Administrative
Assistant

Minutes approved by:  