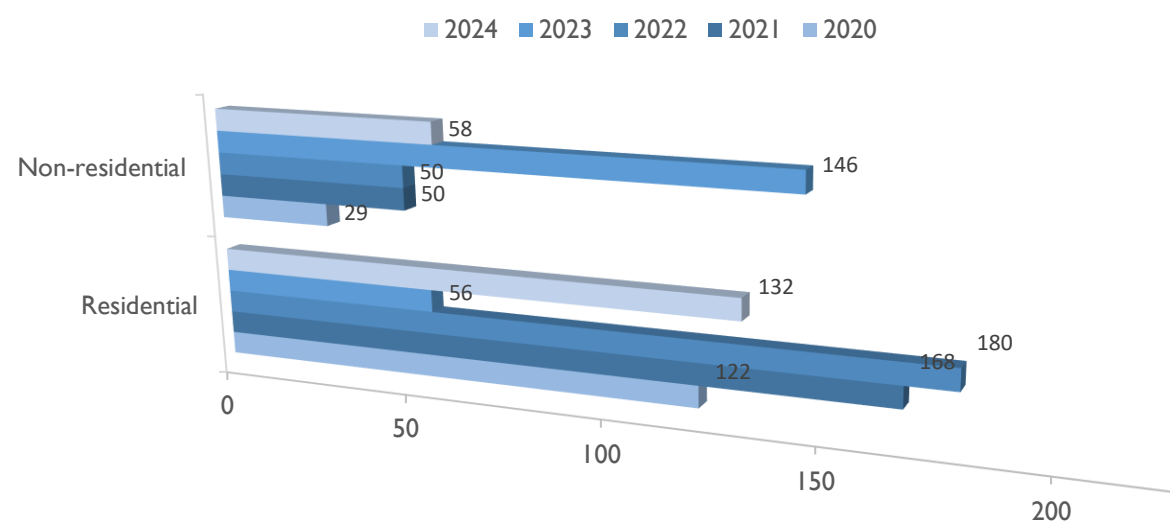


MONTHLY PERMIT SUMMARY

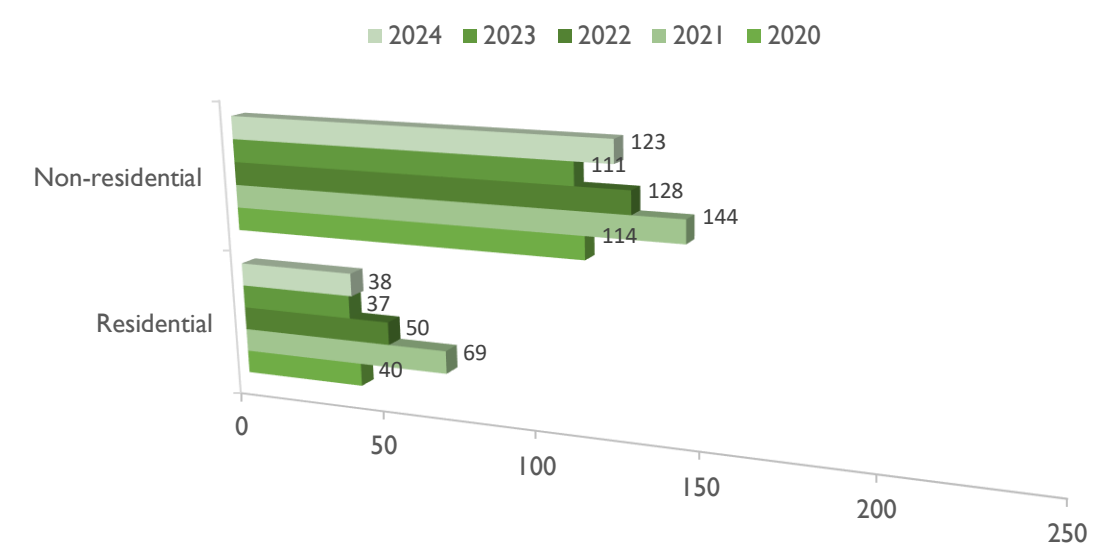


March 2025

Annual Number of Building Permits Issued



Annual Number of Development Permits Issued



NON-RESIDENTIAL BUILDING PERMITS

Application type	Number of permits			Value	
	Mar 2025	YTD 2025	Mar 2024	Mar 2025	YTD 2025
New Construction	1	3	2	\$304,400	\$8,504,400
Addition	1	1	0	\$750,000	\$750,000
Foundation	0	0	0	\$0	\$0
Alteration/Conversion	1	6	1	\$400,000	\$937,600
Retaining Wall	0	0	0	\$0	\$0
Temporary Structure	0	0	0	\$0	\$0
Demolition	0	0	0	\$0	\$0
Total	3	10	3	\$1,454,400	\$10,192,000

NON-RESIDENTIAL DEVELOPMENT PERMITS

Application type	Number of permits		
	Mar 2025	YTD 2025	Mar 2024
Bed & Breakfast	0	2	0
Home Occupation	1	4	1
New Construction^	1	3	2
Renovation/Repair	0	0	0
Accessory Development+	0	0	2
Miscellaneous ****	0	0	1
Change of Use	1	6	5
Tourist Home	0	1	0
Signage	1	8	3
Temporary	4	4	0
Total	8	28	14

RESIDENTIAL BUILDING PERMITS

Application type	Number of permits			Value	
	Mar 2025	YTD 2025	Mar 2024	Mar 2025	YTD 2025
Multi-Unit Residential	0	0	1	\$0	\$0
Detached Dwelling/Duplex*	1	4	1	\$1,700,000	\$10,000,000
Accessory Dwelling Unit	0	0	0	\$0	\$0
Addition	0	2	0	\$0	\$1,129,000
Accessory Building	0	0	0	\$0	\$0
Alteration/Conversion	0	2	3	\$0	\$90,000
Deck	1	4	1	\$45,000	\$110,000
Furnace/Fireplace/Wood Stove	0	0	0	\$0	\$0
Retaining Wall	0	0	0	\$0	\$0
Demolition	0	1	0	\$0	\$0
Total	2	13	6	\$1,745,000	\$11,329,000

* Includes Manufactured Homes

RESIDENTIAL DEVELOPMENT PERMITS

Application type	Number of permits		
	Mar 2025	YTD 2025	Mar 2024
Detached Dwelling	1	1	0
Duplex Dwelling	0	0	0
Multi-Unit Dwelling	1	1	1
Addition	0	0	0
ADU (Attached)	0	0	1
ADU (Detached)	0	0	0
Accessory Development	1	2	0
Total	3	4	2

^ Includes Commercial, Industrial and Institutional

+ An addition of an accessory use/building to an existing development (eg. recycling bins,

**** Includes retaining walls, fences, logging, material storage, variance for existing building, playground, grading, excavation, solar panels and similar permits

March, 2025

Planning Department E-mail Inquiries

All inquiries receive an immediate auto-response, which includes a ticket number and the assigned inquiry manager. In addition to the auto-response, each inquiry will receive a response within 48-hours by the assigned inquiry manager with a final answer, or to communicate the estimated time of completion.

Type of Inquiry	# Of inquiries	Response Time (In days) *
Application Status Updates	1	1.0
Appeal	0	NA
Bed and Breakfast	5	1.8
Building Code	1	2.0
Building Inspection	0	NA
Building Plans/Document Printing Requests	6	1.7
Certificate of Conformance Request	0	NA
CityView Portal Help	1	2.0
Commercial Change of Use	1	1.0
Commercial Development	3	2.7
Confirmation of Zoning Request	7	2.6
Environmental Search Request	1	2.0
Existing File	20	1.9
Home Occupation	2	1.5
Other	22	2.1
Residential Change of Use	2	6.0
Residential Development 1-2 Units	7	2.3
Residential Development 3+ Units	4	5.0
Residential Sheds, Decks or Additions	12	1.6
Signage	2	4.5
Stamp of Compliance	2	1.5
Temporary/Seasonal Use	2	2.5
Tourist Home	4	5.3
Total Inquiries Received	105	
Average Response Time	2.5 days	

*Note: Response time is calculated from the time the inquiry is received until it has been deemed complete by the assigned inquiry manager. The inquiry is deemed complete once a final answer is provided to the inquirer.