

ADDENDUM

DESCRIPTION: Miners' Union Hall Repairs and Maintenance RFP #: FAC-17-12	ADDENDUM NUMBER: 05
	DATE OF ISSUE: 10 February 2025
	ISSUED BY: Amy Bernard
	PAGE(S): 12

INSTRUCTIONS:

1. Amend your copy of the proposal in accordance with the detail below.
2. Retain one (1) copy for your file; sign a 2nd copy and attach to your submission as confirmation that the Addendum was taken into account in your proposal submission.
3. Failure to sign and attach this form with your submission may result in a non-compliant proposal.

DETAILS OF ADDENDUM:

1. **Clarification:** See attachment for scope of work required for floor replacement project. The Town is asking for pricing for two different floor materials, hardwood and vinyl. Two different preparation methods are also requested to be priced and will be awarded by available budget. All installation methods will be according to the manufacturer's instructions (whether glued, nailed, stapled or a combination).
2. **Clarification: Bid Form Update** (reflects updates included in Addenda).

Name of Firm _____
Authorized Signature _____
Printed Name _____ **Date** _____

Scope of Work

The existing floor is comprised of the following layers:

1. Existing Oak Parquet Flooring (approximately 3/8" – Layer 1
2. Subbase (approximately 1/2" thick or less) – Layer 2
3. Original wood flooring planks (approximately 3/4" thick) – Layer 3
4. Double layer of original subbase (approximately 3/4" thick, each) – Layer 4

See photographs below for the cross-section of the floor.

The oak floor has been glued to the subbase floor. Beyond that, the Town is uncertain of the installation method used.

Method 1.

Item 1. Remove and retain the 1/4" round as well as the baseboard. Remove existing oak parquet flooring and underlying subbase (Layer 1 and 2) for disposal. The original wood floor planks and subbase will remain (Layer 3 and 4).

Item 2. Repair and smooth the original wood flooring planks (Layer 3) for the installation of approximately 1/2" self leveling thin set mortar. Proponents will supply the name of the product (curing time will be dependent on exact product chosen, likely at least 24 and up to 48 hours). Confirm moisture limitations of flooring and adhesives before installing over leveler. Surface to be smooth and free of irregularities.

Item 2. Supply and install new hardwood underlayment 5/8" thick. OSB will not be accepted. All material will be acclimated to the Miners' Union Hall Building prior to installation following the manufacturer's guidelines.

Method 2.

Item 1. Remove and retain the 1/4" round. Ensure the existing floor is clean, free from debris and dry.

Item 2. Supply and install new flooring over the existing floor systems (all four Layers will remain). Transitions between other rooms will not be any greater than current changes in elevation. All material will be acclimated to the Miners' Union Hall Building prior to installation following the manufacturer's guidelines.

Materials proposed and provided must be of a light commercial grade quality. Installation will be completed by trained, qualified and competent installers such that warranty periods are valid.

Proposed flooring material must have a minimum five (5) year warranty period. Hardwood flooring material must be a minimum 5/8" hardwood maple or oak species top layer (and must be a product that can be refinished several times).

Proponents will follow the Installation methods as specified by the manufacturer (a copy of this will be provided to the Town). Final colour selection will be approved by the Town.





This Bid is submitted by:

_____ (Name)
_____ (Address)
_____ (Email)
_____ (Telephone)

To: 1. The Town of Canmore

Via email: amy.bernard@canmore.com Attention: Amy Bernard

1. We, the undersigned, having examined the Bid Form, Appendices, Drawings and Specifications, including Addenda No. _____, hereby offer to provide all labour, supervision, equipment and materials to complete in their entirety, all detailed work for the Roof Replacement, Floor Replacement, Exterior Doors and Kitchen Counters Replacement for the Stipulated Prices as indicated on the attached Bid Form, for which we have included all profit. For the purpose of the bid form, GST is not to be included.
2. In submitting this Bid, we recognize the right of the Owner to accept any Bid at the price submitted, or to reject all Bids, and it is understood that this Bid is submitted on the express condition that revised Bids shall not be called for if only minor changes are contemplated.
3. We undertake to notify the Consultant before award of the Contract if, upon examination of the Specifications, we find any material or method indicated or specified to which we object, and for which we would be unwilling or unable to accept responsibility. We agree that, after signing the Contract, full responsibility for performance of all building components will rest with our firm, and the Owner is in no way to be held liable.
4. We agree to accept, for additional work authorized under the Contract, fees and charges as described in GC12 of the Stipulated Price Contract, CCDC2 Document No. 2, current edition.
5. We shall provide for the Owner, before commencing work, the names and telephone numbers of staff members who are usually designated as "Superintendent" and "Site Foreman", who will be in charge of the Work and responsible to the Town's designate.
6. **A list of proposed Subcontractors is attached as Appendix "A".** We hereby agree that we shall not enter into a subcontract with any individual or company whose name does not appear on the list, and that we shall not subcontract for any portions of the work other than those listed, except in the case of a subcontractor having withdrawn his Bid or having become bankrupt after the date hereof, and then not without first having notified the Engineer.
7. **A list of proposed suppliers and materials is attached as Appendix "B".** We hereby agree that we shall not use any materials or enter into an agreement with any supplier other than those listed. Any proposed change in materials or suppliers is to be reviewed by the Engineer. Samples of proposed materials and performance history are required.

8. We undertake and hold ourselves ready, upon the acceptance of our Bid, to enter into a Contract with the Owner for the due execution and completion of the work based on the Stipulated Price Contract, CCDC Document 2, current edition.
9. We agree that this offer is to continue open to acceptance until the Contract form is executed by the successful Bidder for the said work, or until sixty (60) days after the Bid Closing Date, whichever first occurs, and that the Owner may, at any time within that period and without notice, accept this Bid, whether any other Bid had been previously accepted or not.

SIGNATURE

NAME AND TITLE

WITNESSED

DATE SIGNED

BREAKDOWN OF PRICES

Stipulated Price (exclusive of GST):

Roof Replacement

Roof Replacement – Section 3.4.1.1 - Roof Replacement \$ _____

Additional Cost of 50-year warranty (if applicable) \$ _____

Provisional Price for Supply and Install of 5/8" Plywood Roof Sheathing \$ _____ / 4'x8' sheet

Provisional Price for Replacement Siding \$ _____ /linear ft

Provisional Price for Weather Resistive Barrier \$ _____ /sq. ft
(as specified in Section 07 31 13, Fibreglass Reinforced Asphalt Shingles)

Flooring Replacement

Method 1. Existing Oak Parquet and Subbase Removed

Option 1. Replace with Commercial Luxury Grade Plank Flooring \$ _____

Option 2. Replace with Commercial Engineered Hardwood Flooring \$ _____

Rustic Finish

Method 2. New Flooring to be Installed over Existing Floors

Option 1. Replace with Commercial Luxury Grade Plank Flooring \$ _____

Option 2. Replace with Commercial Engineered Hardwood Flooring \$ _____

Rustic Finish

Provisional Price for Replacement Quarter Round, Primed and Painted to Match Existing \$ _____ /linear ft

Door Replacement

Exterior Door Replacements – Section 3.4.1.3 \$ _____

Kitchen Counter Replacement

Kitchen Counter Replacement – Section 3.4.1.4 \$ _____

Location of Head office: _____

Years in Business: _____

Proposed Project Start Date (does not replace Gantt chart inclusion):

APPENDIX "A"

SUBCONTRACTORS

List names and addresses of all Subcontractors, if any, whose prices are used in making up the Bid, as well as the discipline for which they are employed.

Name of Subtrade

Discipline

SIGNED

DATE

APPENDIX "B"

SUPPLIERS AND MATERIALS

List names and addresses of all suppliers and materials proposed to be used on this project as per the Bid, as well as the location and use of the material. *Note: Only one supplier can be listed for each material.

Supplier

Material

Location and Use

SIGNED

DATE

END OF SECTION

APPENDIX "C"

SCHEDULES

1. Submit a Gantt chart schedule for project assuming scope of work includes:

Roof Replacement – Section 3.4.1.1

Main Room Flooring Replacement – Section 3.4.1.2

Alternate Flooring Pricing (if timeline would change)

Exterior Door Replacements – Section 3.4.1.3

Kitchen Counter Replacement – Section 3.4.1.4