

**TOWN OF CANMORE
MINUTES**

Finance Committee
Council Chamber at the Civic Centre, 902 – 7 Avenue
Thursday, December 5, 2024 at 9:00 a.m.

FINANCE COMMITTEE MEMBERS PRESENT

Sean Krausert	Mayor
Karen Marra	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Joanna McCallum	Councillor

FINANCE COMMITTEE MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Chelsey Gibbons	Manager of Finance
Ben Stiver	Municipal Clerk (recorder)
Sara Jones	Executive Assistant
Adam Robertson	Manager of Communications

Mayor Krausert called the December 5, 2024 Finance Committee meeting to order at 9:00 a.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Land Acknowledgement

2. Agenda for the December 5, 2024 Finance Committee

22-2024FIN

Moved by Mayor Krausert that the Finance Committee approve the agenda for December 5, 2024 Finance Committee meeting as presented with one correction:

- Motion 18-2024FIN, add “the remainder of” after “amend the agenda by tabling”.

CARRIED UNANIMOUSLY

B. DELEGATIONS – none

Minutes approved by:



C. APPROVAL OF MINUTES

1. Minutes of the November 26, 2024 Finance Committee

23-2024FIN

Moved by Mayor Krausert that the Finance Committee approve the minutes of the November 26, 2024 Finance Committee as presented.

CARRIED UNANIMOUSLY

D. STAFF REPORTS

1. Operating Overview

Administration spoke to a presentation on the Operating Overview.

Meeting Break 10:06 a.m. – 10:21 a.m.

24-2024FIN

Moved by Mayor Krausert that the Finance Committee close the meeting to the public at 12:06 p.m. to prevent disclosure of:

- 1) information that could reasonably be expected to reveal advice, proposals, recommendations analyses or policy options developed for the Town in accordance to section 24(1)(a) of the *Freedom of Information and Protection of Privacy Act*.
- 2) information that could reasonably be expected to reveal pending budgetary decisions in accordance with section 24(1)(g) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Administration present at the closed session: Sally Caudill, Whitney Smithers, Therese Rogers, Scott McKay, Chelsey Gibbons, Adam Robertson, Sara Jones, and Ben Stiver.

25-2024FIN

Moved by Mayor Krausert that the Finance Committee return to the public meeting at 12:20 p.m.

CARRIED UNANIMOUSLY

Lunch Break 12:20 p.m. – 1:20 p.m.

2. Paid Parking – Program Delivery

Administration spoke to a written report on Paid Parking – Program Delivery.

26-2024FIN

Moved by Mayor Krausert that the Finance Committee close the meeting to the public at 1:56 p.m. for items D2 Paid Parking – Program Delivery and D3 Automated Traffic Enforcement Program to prevent disclosure of:

- 1) business information of a third party in accordance with section 16(1) of the *Freedom of Information and Protection of Privacy Act*.
- 2) information that could reasonably be expected to interfere with contractual and other negotiations of the Town in accordance with section 25(1)(c)(iii) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Administration present at the closed session: Sally Caudill, Whitney Smithers, Therese Rogers, Scott McKay, Chelsey Gibbons, Adam Robertson, Sara Jones, and Ben Stiver.

Minutes approved by: 

Meeting Break 2:05 p.m. – 2:19 p.m.

27-2024FIN Moved by Mayor Krausert that the Finance Committee return to the public meeting at 2:33 p.m.

CARRIED UNANIMOUSLY

3. Automated Traffic Enforcement Program (Verbal Report)

Administration provided a verbal update on the Automated Traffic Enforcement Program.

4. Livability Tax Program (Verbal Report)

Administration spoke to a presentation on the Livability Tax Program.

28-2024FIN Moved by Mayor Krausert that the Finance Committee close the meeting to the public at 3:04 p.m. to prevent disclosure of:

- 1) business information of a third party in accordance with section 16(1) of the *Freedom of Information and Protection of Privacy Act*.
- 2) information that could reasonably be expected to reveal pending budgetary decisions in accordance with section 24(1)(g) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Administration present at the closed session: Sally Caudill, Whitney Smithers, Therese Rogers, Scott McKay, Chelsey Gibbons, Adam Robertson, Sara Jones, and Ben Stiver.

29-2024FIN Moved by Mayor Krausert that the Finance Committee return to the public meeting at 3:35 p.m.

CARRIED UNANIMOUSLY

Meeting Break 3:35 p.m. – 3:45 p.m.

30-2024FIN Moved by Councillor Hilstad that the Finance Committee recommend to Council to approve the Livability Tax Program budget of \$9 million.

30A-2024FIN Moved by Councillor Graham to amend motion 30-2024FIN that the Finance Committee recommend to Council to approve the Livability Tax Program budget of \$15 million.

30A1-2024FIN Moved by Councillor McCallum to amend motion 30A-2024FIN that the Finance Committee recommend to Council to approve the Livability Tax Program budget of \$12 million for 2025-2026 and \$10.5 million for 2027-2028.

CARRIED

**In favour: McCallum, Graham, Mah, Krausert
Opposed: Hilstad, Marra, Foubert**

Minutes approved by: _____

30-2024FIN The vote followed on motion 30-2024 as amended that the Finance Committee recommend to Council to approve the Livability Tax Program budget of \$12 million for 2025-2026 and \$10.5 million for 2027-2028.

CARRIED

In favour: McCallum, Graham, Mah, Krausert

Opposed: Hilstad, Marra, Foubert

5. Partner and Affiliate Support &

6. Options Summary and Review – Increases/Decreases (Verbal Report)

31-2024FIN Moved by Mayor Krausert that the Finance Committee postpone items D5 Partner and Affiliate Support and D6 Options Summary and Review – Increases/Decreases to an upcoming finance committee meeting.

CARRIED UNANIMOUSLY

E. CLOSED SESSION

1. Operating Overview

Addressed during item D1.

2. Paid Parking – Program Delivery

Addressed during item D2.

3. Automated Traffic Enforcement Program

Addressed during item D2.

4. Livability Tax Program

Addressed during item D4.

F. ADJOURNMENT

32-2024FIN Moved by Mayor Krausert that the Finance Committee adjourn the December 5, 2024 Finance Committee meeting at 4:37 p.m.

CARRIED UNANIMOUSLY



Sean Krausert

Mayor



Ben Stiver

Municipal Clerk

Minutes approved by:

