



Business Registry
902-7th Avenue
Canmore AB, T1W 3K1
Office: 403-678-1523
businessregistry@canmore.ca

Tourist Home Business Licence Application

Section A – Contact Information

Registered Name of Business:

(Name on property purchase agreement)

Operating As (if different from above):

Mailing Address: Unit: Street Number: Street Name:

City/Town: Province/State: Country: Postal/Zip:

Business Website:**Property Owner(s):**

Phone: **Email:**

Property Manager (If different from owner):**Business Licence # of Manager** (if known):

Section B – Rental Properties

If additional space is needed, please complete a separate form

Tax Roll, If Known Unit Street Number Street Name

Tax Roll, If Known Unit Street Number Street Name

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Section C – Applicant Statement

- I understand that this is an annual licence that renews at the end of the calendar year, and that it is my responsibility to notify the Town of Canmore if I cease operations or make any changes to my business.
- I confirm that the information provided in this application form and in supporting documents is correct, and agree to comply with all relevant provisions of the Business Registry Bylaw 2024-27 and other applicable Town Bylaws
- I authorize the Town of Canmore to investigate the validity of my/our stated information as they deem necessary in their sole judgement.
- I acknowledge that the business has complied with all Federal, Provincial, Municipal, and Health Authority licensing, authorization, or registration requirements, including but not limited to AGLC and Alberta Health Services.

By checking this box, I agree to the statement above and consent to using my electronic signature in lieu of an original signature on paper.

Signature of Applicant:**Applicant's Name:****Date:**

FOIP Notification: Your personal information is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. The personal information you provide on this form is being collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act*. This information will be used for the purposes of administering billing and notifications for the Town of Canmore. This document is used to create your electronic file for the Business Registry. If you have any questions about the collection or use of this information, please contact the FOIP Coordinator, Town of Canmore, 902-7th Avenue, Canmore, AB T1W 3K1, (403) 678-1509.

Other requirements outside of the jurisdiction of the Town of Canmore:

- Collecting and remitting the Alberta Hotel Tax. Visit [Alberta Treasury Board and Finance](#) for information.
- Collecting and Remitting GST. Visit [Canada Revenue Agency](#) for information