

**TOWN OF CANMORE  
MINUTES**

Regular Meeting of Council  
Council Chamber at the Civic Centre, 902 – 7 Avenue  
**Tuesday, August 20, 2024 at 9:00 a.m.**

**COUNCIL MEMBERS PRESENT**

|                 |                       |
|-----------------|-----------------------|
| Sean Krausert   | Mayor                 |
| Wade Graham     | Deputy Mayor          |
| Tanya Foubert   | Councillor            |
| Jeff Hilstad    | Councillor            |
| Jeff Mah        | Councillor (via Zoom) |
| Karen Marra     | Councillor            |
| Joanna McCallum | Councillor            |

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

|                        |   |
|------------------------|---|
| Sally Caudill          | Chief Administrative Officer                |
| Therese Rogers         | General Manager of Corporate Services       |
| Whitney Smithers       | General Manager of Municipal Infrastructure |
| Scott McKay            | General Manager of Municipal Services       |
| Cheryl Hyde            | Manager of the Municipal Clerk's Office     |
| Ben Stiver             | Municipal Clerk (recorder)                  |
| Adam Driedzic          | Town Solicitor                              |
| Adam Robertson         | Manager of Communications                   |
| Chelsey Gibbons        | Manager of Finance                          |
| Margaret Szamosfalvi   | Manager of Recreation                       |
| Katherine Van Keimpema | Financial Strategy Manager                  |
| Ted Ruitter            | Fire Chief                                  |
| Greg Tulloch           | Staff Sergeant, RCMP Detachment             |
| Andy Esarte            | Manager of Engineering                      |
| Jessica Tomashewski    | Engineering Intern                          |
| Caitlin Miller         | Manager of Municipal Enforcement            |
| Shravan Popuri         | Manager of IT                               |
| Brennan Piper          | Desktop Support Specialist                  |

Mayor Krausert called the August 20, 2024 regular meeting to order at 9:00 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

Minutes approved by: 

162-2024                    **2. Agenda for the August 20, 2024 Regular Meeting of Council**  
Moved by Mayor Krausert that Council approve the agenda for the August 20, 2024 regular meeting as presented.

**CARRIED UNANIMOUSLY**

**3. Introduction of Fire Chief Ted Ruiter**

**4. Introduction of Staff Sergeant Greg Tulloch, RCMP Detachment**

**B. PUBLIC HEARINGS – none**

**C. DELEGATIONS – none**

**D. APPROVAL OF MINUTES**

163-2024                    **1. Minutes of the June 18, 2024 Special Meeting of Council**  
Moved by Mayor Krausert that Council approve the minutes of the June 18, 2024 special meeting as presented.

**CARRIED UNANIMOUSLY**

164-2024                    **2. Minutes of the July 2, 2024 Special Meeting of Council**  
Moved by Mayor Krausert that Council approve the minutes of the July 2, 2024 special meeting as presented.

**CARRIED UNANIMOUSLY**

**E. BUSINESS ARISING FROM THE MINUTES**

165-2024                    **1. Partners for Affordable Housing Funding Request**  
Moved by Mayor Krausert that Council approve \$250,000 from the General Municipal Operating Reserve to fund Partners for Affordable Housing and direct administration to work with them to identify up to five community housing developments in Canmore and support a joint application to Canada Mortgage and Housing Corporation (CMHC) for the Capital Connect project for a demonstration initiative grant.

**CARRIED UNANIMOUSLY**

166-2024                    **2. Canmore Eagles Accounts Payable Repayment Agreement**  
Moved by Mayor Krausert that Council close the meeting to the public at 9:24 a.m. to prevent disclosure of business information of a third party in accordance with section 16(1) of the *Freedom of Information and Protection of Privacy Act*.


**CARRIED UNANIMOUSLY**

Administration present at the closed session: Sally Caudill, Whitney Smithers, Therese Rogers, Scott McKay, Adam Robertson, Shravan Popuri, Chelsey Gibbons, Margaret Szamosfalvi, Ben Stiver, Cheryl Hyde, Brennan Piper, Adam Driedzic.

Members of the Canmore Eagles present at the closed session until 10:00 a.m.:  
Darryl Lockwood, Will Heseltine, Al Doll.

167-2024                    Moved by Mayor Krausert that Council return to the public meeting at 10:16 a.m.

**Meeting Break 10:16 a.m. – 10:30 a.m.**

Minutes approved by: 

- 168-2024 Moved by Mayor Krausert that Council direct administration to extend the Accounts Payable Repayment Agreement, Promissory Note, and General Security Agreement with the Canmore Eagles to September 15, 2028 on the same terms except as follows:
- Minimum payment of \$10,000 plus interest payable September 15, 2024,
  - No interest charged after the September 15, 2024 payment, and
  - Minimum payment of 25% of the principal owing as of September 16, 2024 payable on September 15<sup>th</sup> of each year starting in 2025 through 2028.
- CARRIED UNANIMOUSLY**

**F. UNFINISHED BUSINESS – none**

**G. BYLAW APPROVAL**

**1. Division of Class 1 Property Bylaw 2024-19**

Consultant Ben Brunnen of Verum Consulting joined administration in speaking to a written report.

- 169-2024 Moved by Mayor Krausert that Council give first reading to Division of Class 1 Property Bylaw 2024-19.
- CARRIED**  
**In favour: Krausert, McCallum, Hilstad, Mah, Graham, Marra**  
**Opposed: Foubert**
- 170-2024 Moved by Mayor Krausert that Council give second reading to Division of Class 1 Property Bylaw 2024-19.
- CARRIED**  
**In favour: Krausert, McCallum, Hilstad, Mah, Graham, Marra**  
**Opposed: Foubert**
- 171-2024 Moved by Mayor Krausert that Council give leave to go to third reading of Division of Class 1 Property Bylaw 2024-19.
- CARRIED UNANIMOUSLY**
- 172-2024 Moved by Mayor Krausert that Council give third reading to Division of Class 1 Property Bylaw 2024-19.
- CARRIED**  
**In favour: Krausert, McCallum, Hilstad, Mah, Graham, Marra**  
**Opposed: Foubert**
- 173-2024 Moved by Mayor Krausert that Council waive fees to convert Tourist Home properties to Residential until December 31, 2026.
- CARRIED UNANIMOUSLY**

Minutes approved by:  

**H. NEW BUSINESS**

- 174-2024      **1. Request for Exemption to Collection of Levies and Fees Policy**  
Moved by Mayor Krausert that Council grant an exemption from Collection of Levies and Fees Policy PD-001 for Logel Homes to pay off-site levies related to their development on a phased basis.

**CARRIED**

**In favour: Krausert, Hilstad, Marra, Foubert**

**Opposed: Mah, McCallum, Graham**

**Lunch Break 12:08 p.m. – 1:15 p.m.**

- 175-2024      **2. IAFF Collective Agreement**  
Moved by Mayor Krausert that Council close the meeting to the public at 1:15 p.m. to:
- (1) Prevent disclosure of information that could reasonably be expected to reveal advice, proposals, recommendations analyses or policy options developed for the Town in accordance to Section 24(1)(a), and
  - (2) Prevent disclosure of information subject to solicitor-client privilege in accordance with Section 27(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

Administration present at the closed session: Sally Caudill, Whitney Smithers, Therese Rogers, Scott McKay, Ben Stiver, Cheryl Hyde, Johanna Sauve, Adam Driedzic, Adam Robertson, Shravan Popuri, Ted Ruiter, Brennan Piper.

- 176-2024      Moved by Mayor Krausert that Council return to the public meeting at 1:47 p.m.

**CARRIED UNANIMOUSLY**

- 177-2024      Moved by Mayor Krausert that Council authorize the signing of the Collective Agreement between the Town of Canmore and the International Association of Fire Fighters (IAFF) – Local 4705, as presented.

**CARRIED UNANIMOUSLY**

**I. REPORTS FROM ADMINISTRATION**

- 1. Community Speed Limits and Automated Traffic Enforcement Updates**  
Administration spoke to a written report providing an update on the impacts of the community speed limit changes and an overview of the upcoming changes to provincial Automated Traffic Enforcement guidelines.

**J. NOTICES OF MOTION – none**

**K. CLOSED SESSION**

**1. Canmore Eagles Accounts Payable Repayment Agreement**

Addressed during item E2.

**2. Confidential – IAFF Collective Agreement Ratification**

Addressed during item H2.

**3. Offsite Levy Appeal Update**

178-2024

Moved by Mayor Krausert that Council close the meeting to the public at time to prevent disclosure of information subject to solicitor-client privilege in accordance with Section 27(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

Administration present at the closed session: Sally Caudill, Whitney Smithers, Therese Rogers, Scott McKay, Ben Stiver, Cheryl Hyde, Adam Driedzic, Adam Robertson, Shravan Popuri, Brennan Piper.

179-2024

Moved by Mayor Krausert that Council return to the public meeting at 3:15 p.m.

**CARRIED UNANIMOUSLY**

**L. ADJOURNMENT**

180-2024

Moved by Mayor Krausert that Council adjourn the August 20, 2024 regular meeting at 3:15 p.m.

**CARRIED UNANIMOUSLY**

Sean Krausert  
Mayor

Ben Stiver  
Municipal Clerk

Minutes approved by: SK BS