

PROPERTY INFORMATION

Legal Address (this can be found on the Notice of Assessment or Tax Notice)

Municipal Address

## **Change of Use: Tourist Home to Residential**

Tax Roll Number (5 digits)

**Application Form** 

## A Change of Use Tourist Home to Residential application is required if:

- 1. The property (or portion thereof) is currently designated as a Tourist Home under Canmore's Land Use Bylaw, and
- 2. All legally registered owners choose to change the use of the property to Residential use, thus prohibiting the ability to rent the property out on a short-term basis.

The Change of Use will be effective upon issuance of a Certificate of Conformance. Adjustment to the assessment code and taxation based on an approved Change of Use will take effect the following taxation (calendar) year. Property taxes will not be pro-rated for a Change of Use approved part way through the year.

All applications shall be uploaded electronically via <a href="https://canmore.ca/TouristHomes">https://canmore.ca/TouristHomes</a> The fees for conversion from Tourist Home to Residential will be waived until December 31, 2026.

Revised Oct 202

this property from Tourist Home to Residential. I / We acknowledge that by converting to Residential use I / We will no longer be permitted to rent the property on a short-term basis. In turn, this property will qualify for the Residential tax rate.	Lot/Unit:	Block:	Plan:			
This application form must include the name and signature of all legally registered owners on Title. Applications that are missing owner information &/or signatures will be rejected.  Applicant Name  Mailing Address  E-mail  OWNER INFORMATION (names must be listed as legally registered with Alberta Land Titles)  Applicant/Owner #I - Printed Name  Owner #3 - Printed Name  Owner #4 - Printed Name  Owner #4 - Printed Name  DECLARATION  I / We declare that I am/We are the owner(s) of the land described above. I am/We are requesting to formally change the use of this property from Tourist Home to Residential. I / We acknowledge that by converting to Residential use I / We will no longer be permitted to rent the property on a short-term basis. In turn, this property will qualify for the Residential tax rate.  By signing below, I/We confirm to have carefully read this declaration and agree to the terms within.  Signature of Applicant/Owner #1  Date  Signature of Owner #2  Date	APPLICANT IN	FORMATION (	must be a legally re	sistered owner	of the property)	
Mailing Address  E-mail  OWNER INFORMATION (names must be listed as legally registered with Alberta Land Titles)  Applicant/Owner #1 - Printed Name  Owner #2 - Printed Name  Owner #4 - Printed Name  Owner #4 - Printed Name  Owner #4 - Printed Name  I/ We declare that I am/We are the owner(s) of the land described above. I am/We are requesting to formally change the use of this property from Tourist Home to Residential. I / We acknowledge that by converting to Residential use I / We will no longer be permitted to rent the property on a short-term basis. In turn, this property will qualify for the Residential tax rate.  By signing below, I/We confirm to have carefully read this declaration and agree to the terms within.  Signature of Applicant/Owner #1  Date  Signature of Owner #3  Date	This application form	must include the r	name and signature of			
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	Signature of Owner #2				Date	
Signature of Owner #4 Date	Signature of Owner #3				Date	
	Signature of Owner #4				Date	
FOIP Notification: The Town of Canmore is collecting your personal information under the authority of section 33c of the Alberta Freedom of Information	FOIP Notification: The T	own of Canmore is coll	ecting your personal inform	nation under the auth	pority of section 33c of the Alberta Freedom of Information	

**FOIP Notification:** The Town of Canmore is collecting your personal information under the authority of section 33c of the Alberta Freedom of Information and Protection of Privacy Act. This information will be used for the purpose of administering the change of use process and property tax accounts for the Town of Canmore. If you have any questions about the collection of your personal information, you may contact the Town of Canmore Property Tax Coordinator at 403.678.1506, 902 7th Ave, Canmore, AB, TIW 3KI.