

TOWN OF CANMORE
MINUTES
Regular Meeting of Council
Council Chamber at the Civic Centre, 902 – 7 Avenue
Tuesday, April 2, 2024 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Jeff Mah	Deputy Mayor (via Zoom)
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager of the Municipal Clerk's Office
Ben Stiver	Municipal Clerk (recorder)
Amanda Hunter	Peace Officer
Anika Drost	Development Planner
Riley Welden	Acting Manager of Planning and Development
Chelsey Gibbons	Manager of Finance
Eleanor Miclette	Manager of Economic Development
Megan Dalrymple	Property Tax Coordinator

Mayor Krausert called the April 2, 2024 regular meeting to order at 9:00 a.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Agenda for the April 2, 2024 Regular Meeting of Council**

60-2024

Moved by Mayor Krausert that Council approve the agenda for the April 2, 2024 regular meeting as circulated.

CARRIED UNANIMOUSLY

B. PUBLIC HEARINGS – none

Minutes approved by:



C. DELEGATIONS

1. Poem Recitation

Carol Thornton, Albertan poet and short story writer, recited two weather-themed poems in honour of National Poetry Month.

D. APPROVAL OF MINUTES

1. Minutes of the March 5, 2024 Regular Meeting of Council

61-2024

Moved by Mayor Krausert that Council approve the minutes of the March 5, 2024 regular meeting as circulated.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM THE MINUTES – none

F. UNFINISHED BUSINESS – none

G. BYLAW APPROVAL

1. Bylaw 2023-36: Palliser Lane Perpetual Affordable Housing DC District

62-2024

Moved by Mayor Krausert that Council give first reading to Land Use Bylaw Amendment 2023-36 – Palliser Land Perpetual Affordable Housing Direct Control District and schedule a public hearing for May 7, 2024.

CARRIED UNANIMOUSLY

Meeting Break 9:33 a.m. – 9:45 p.m.

2. Downtown Business Improvement Area (BIA) Tax Rate Bylaw 2024-10

Gradey McMahon, Executive Director of the Downtown Canmore BIA presented an update on the Downtown BIA 2024 Budget and Tax Rate Bylaw.

63-2024

Moved by Mayor Krausert that Council approve the Downtown Business Improvement Area 2024 budget as presented.

CARRIED UNANIMOUSLY

64-2024

Moved by Mayor Krausert that Council give first reading to Downtown Business Improvement Area Tax Rate Bylaw 2024-10.

CARRIED UNANIMOUSLY

65-2024

Moved by Mayor Krausert that Council give second reading to Downtown Business Improvement Area Tax Rate Bylaw 2024-10.

CARRIED UNANIMOUSLY

66-2024

Moved by Mayor Krausert that Council give leave to go to third reading of Downtown Business Improvement Area Tax Rate Bylaw 2024-10.

CARRIED UNANIMOUSLY

67-2024

Moved by Mayor Krausert that Council give third reading to Downtown Business Improvement Area Tax Rate Bylaw 2024-10.

CARRIED UNANIMOUSLY

Minutes approved by:  

H. NEW BUSINESS

- 68-2024 **1. National Indigenous Peoples Day Grant Funding**
Moved by Mayor Krausert that Council accept \$19,250 in grant funds from the Banff Canmore Foundation and allocate the funds to support enhancements to the National Indigenous Peoples Day program.
CARRIED UNANIMOUSLY
- 69-2024 **2. Property Tax Penalty Forgiveness Request: Tax Roll # 21512**
Moved that Mayor Krausert that Council forgive the property tax penalties for Roll # 21512 in the amount of \$1,406.57.
CARRIED UNANIMOUSLY
- 70-2024 **3. Appointment of Clerks to the Assessment Review Board (ARB)**
Moved by Mayor Krausert that Council repeal the appointment of JaNae Sheppard and appoint the following people as clerks of the Canmore Assessment Review Board for a term ending on December 31, 2024:
- Megan Dalrymple, Property Tax Coordinator
 - Anne Kan, Tax and Utility Customer Service Representative
 - Joey Leung, Tax and Utility Customer Service Representative
 - Lisa Wong, Administrative Assistant
- CARRIED UNANIMOUSLY**
- I. REPORTS FROM ADMINISTRATION – none**
- J. NOTICES OF MOTION – none**
- K. CLOSED SESSION– none**
- 71-2024 **L. ADJOURNMENT**
Moved by Mayor Krausert that Council adjourn the April 2, 2024 regular meeting at 10:13 a.m.
CARRIED UNANIMOUSLY



Sean Krausert
Mayor



Ben Stiver
Municipal Clerk

Minutes approved by:  

