

**TOWN OF CANMORE
MINUTES**

Regular Meeting of Council
Council Chamber at the Civic Centre, 902 – 7 Avenue
Tuesday, March 5, 2024 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Karen Marra	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Whitney Smithers	Acting Chief Administrative Officer General Manager of Municipal Infrastructure
Therese Rogers	General Manager of Corporate Services
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager of the Municipal Clerk's Office (recorder)
Ben Stiver	Municipal Clerk
Harry Snider	Senior Development Planner
Pete Kinsberg	Asset Management Coordinator
Eleanor Milette	Manager of Economic Development
Caitlin Van Gaal	Environmental and Sustainability Supervisor
Andreas Comeau	Manager of Public Works
Adam Driedzic	Town Solicitor
Chelsey Gibbons	Manager of Finance
Adam Robertson	Manager of Communications
Palki Biswas	Interim Manager of Finance
Greg Burt	Supervisor of Municipal Enforcement
Amanda Hunter	Peace Officer

Mayor Krausert called the March 5, 2024 regular meeting to order at 9:00 a.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Agenda for the March 5, 2024 Regular Meeting of Council**

34-2024

Moved by Mayor Krausert that Council approve the agenda for the March 5, 2024 regular meeting as presented.

CARRIED UNANIMOUSLY

Minutes approved by:  

B. PUBLIC HEARINGS

1. Revised Land Use Bylaw Amendment 2023-33 Direct Control Districts

(1) Call to order

Mayor Krausert called the public hearing to order for Bylaw 2023-33 at 09:02 a.m.

(2) Administration Summary

Administration provided a verbal briefing on Revised Land Use Bylaw Amendment 2023-33, a bylaw to amend the development authority for certain direct control districts.

(3) Public Submissions

There were no public submissions.

(4) Public Written Submissions

There were no written submissions.

(5) Closing Comments from Administration

None.

(6) Council Questions of Administration

None.

(7) Adjournment

Mayor Krausert adjourned the public hearing at 9:08 a.m.

C. DELEGATIONS – none

D. APPROVAL OF MINUTES

1. Minutes of the February 13, 2024 Special Meeting of Council

35-2024

Moved by Mayor Krausert that Council approve the minutes of the February 13, 2024 special meeting as presented.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM THE MINUTES – none

F. UNFINISHED BUSINESS – none

G. BYLAW APPROVAL

1. Revised Land Use Bylaw Amendment 2023-33 Direct Control Districts

36-2024

Moved by Mayor Krausert that Council give second reading to Revised Land Use Bylaw Amendment 2023-33 Direct Control Districts.

CARRIED UNANIMOUSLY

37-2024

Moved by Mayor Krausert that Council give third reading to Revised Land Use Bylaw Amendment 2023-33 Direct Control Districts.

CARRIED UNANIMOUSLY

Minutes approved by:  

2. Off-Site Levy Bylaw Amendment 2024-01

38-2024

Moved by Mayor Krausert that Council take the meeting in camera at 9:16 a.m. to:

- (1) Prevent disclosure of information that could reasonably be expected to reveal advice, proposals, recommendation analyses or policy options developed for the Town in accordance with Section 24(1)(a), and
- (2) Prevent disclosure of information subject to solicitor-client privilege in accordance with Section 27(1)(a),
in accordance with the *Freedom and Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Administration present during the in camera session: Whitney Smithers, Scott McKay, Therese Rogers, Cheryl Hyde, Ben Stiver, Pete Kinsberg, Chelsey Gibbons, Andreas Comeau, Adam Driedzic, Adam Robertson, Palki Biswas, and Amanda Hunter.

39-2024

Moved by Mayor Krausert that Council return to the public meeting at 10:53 a.m.

CARRIED UNANIMOUSLY

40-2024

Moved by Mayor Krausert that Council give second reading to Off-Site Levy Bylaw Amendment 2024-01.

40A-2024

Moved by Mayor Krausert that Council amend motion 40-2024 by adding:
amended in accordance with the recommended amendments set out in Attachment 3 to the Request for Decision submitted for this item.

CARRIED UNANIMOUSLY

40-2024

The vote followed on motion 40-2024 as amended: that Council give second reading to Off-Site Levy Bylaw Amendment 2024-01, amended in accordance with the recommended amendments set out in Attachment 3 to the Request for Decision submitted for this item.

CARRIED UNANIMOUSLY

41-2024

Moved by Mayor Krausert that Council give third reading to Off-Site Levy Bylaw Amendment 2024-01.

CARRIED UNANIMOUSLY

Section G Bylaw Approval continues after H New Business.

H. NEW BUSINESS

1. Labour Market Recruitment and Retention Strategy Update

Consultants Aaron Critch and Asad Bhatti, senior associates with the Ballard Group, joined administration and spoke to a written presentation.

42-2024

Moved by Mayor Krausert that Council accept the Labour Market Recruitment and Retention Strategy Update for planning purposes.

CARRIED UNANIMOUSLY

Minutes approved by:

2. Deputy Mayor Schedule

43-2024

Moved by Mayor Krausert that Council approve the revised deputy mayor schedule for March and April 2024 as follows:

- March 2024 – Councillor Marra
- April 2024 – Councillor Mah

CARRIED UNANIMOUSLY

3. Municipal Election Sign Options

44-2024

Moved by Mayor Krausert that Council rescind motion 240-2023.

CARRIED UNANIMOUSLY

45-2024

Moved by Mayor Krausert that Council direct administration to prepare:

- (1) an Election Sign Bylaw that restricts political campaign signs to private property except for four public property locations recommended by administration where a candidate may place one sign, and
- (2) an amendment to the Town's Land Use Bylaw to remove the political campaign signs section.

45A-2024

Moved by Councillor McCallum that council amend motion 45-2024 by striking out "except for four public property locations recommended by administration where a candidate may place one sign in each location."

CARRIED

**In favour: McCallum, Hilstad, Graham, Krausert, Mah
Opposed: Marra, Foubert**

45-2024

The vote followed on motion 45-2024 as amended: that Council direct administration to prepare:

- (1) an Election Sign Bylaw that restricts political campaign signs to private property, and
- (2) an amendment to the Town's Land Use Bylaw to remove the political campaign signs section.

CARRIED

**In favour: McCallum, Hilstad, Graham, Krausert, Mah
Opposed: Marra, Foubert**

4. Alberta Community Partnership Grant – Integrated Emergency Response Framework for Mass Violence, Mass Casualty, and Mass Fatality Incidents

46-2024

Moved by Mayor Krausert that Council approve the Town of Canmore's participation in the Alberta Community Partnership grant funded project led by the Town of Banff for an Integrated Emergency Response Framework for Mass Violence, Mass Casualty, and Mass Fatality Incidents.

CARRIED UNANIMOUSLY

Meeting break 12:05 – 1:15 p.m.

Minutes approved by:



5. Management Recommendations and Implementation Plan for the Lower Silvertip Wildlife Corridor

John Third, member of the Lower Silvertip Wildlife Committee, was given leave by the mayor to provide comments regarding the Management Recommendations and Implementation Plan for the Lower Silvertip Wildlife Corridor.

47-2024

Moved by Mayor Krausert that Council accept the Management Recommendations and Implementation Plan for the Lower Silvertip Wildlife Corridor for planning purposes.

CARRIED UNANIMOUSLY

6. Human Wildlife Coexistence Implementation and Action Plan

Consultant Randy Haviland, Director of Environment Services and Senior Wildlife Biologist, BlackFly Environmental, joined administration in speaking to a written presentation.

48-2024

Moved by Mayor Krausert that Council accept the Human Wildlife Coexistence Implementation and Action Plan for planning purposes.

CARRIED UNANIMOUSLY

7. 2024 Capital Project - Human Wildlife Coexistence Implementation 2024 (#7361) Scope Revised

49-2024

Moved by Mayor Krausert that Council approve the revised scope for 2024 Capital Project – Human Wildlife Coexistence Implementation 2024 (#7361).

CARRIED UNANIMOUSLY

50-2024

Moved by Mayor Krausert that Council direct administration to prepare an amendment to the Land Use Bylaw that will facilitate the development of Wildlife Exclusion Fencing in accordance with approved Area Structure Plans, the approved 2024 Capital Project - Human Wildlife Coexistence Implementation 2024 (#7361), or any other future Wildlife Exclusion Fencing determined necessary by the Town or the Province of Alberta.

CARRIED UNANIMOUSLY

Meeting break 2:20 – 2:30 p.m.

G. BYLAW APPROVAL continued

3. Animal Control Bylaw 2024-03

Meeting break 3:50 – 4:00 p.m.

51-2024

Moved by Mayor Krausert that Council give first reading to Animal Control Bylaw 2024-03.

51A-2024



Moved by Councillor Hilstad that Council amend motion 51-2024 by adding:

- amend subsection 2(aa)(iii) by inserting “chicken” between “goose” and “or”, and
- amend subsection 2(hh) by striking out the second occurrence of “Bylaw” in the reference to Animal Control Bylaw 10-2022.

CARRIED UNANIMOUSLY

Minutes approved by:  

- 51B-2024 Moved by Councillor McCallum that Council amend motion 51-2024 by adding:
- amend section 38 by striking out “five (5)” and substituting “three (3)” and by inserting “non-fenced” before “Off Leash Area”.
- CARRIED UNANIMOUSLY**
- 51C-2024 Moved by Councillor Graham that Council amend motion 51-2024 by adding:
- amend Section 25 by inserting “kennels” after “veterinary clinics”.
- CARRIED UNANIMOUSLY**
- 51-2024 The vote followed on motion 51-2024: that Council give first reading to Animal Control Bylaw 2024-03 amended as follows:
- amend subsection 2(aa)(iii) by inserting “chicken” between “goose” and “or”,
 - amend subsection 2(hh) by striking out the second occurrence of “Bylaw” in the reference to Animal Control Bylaw 10-2022,
 - amend section 38 by striking out “five (5)” and substituting “three (3)” and by inserting “non-fenced” before “Off Leash Area”,
 - amend Section 25 by inserting “kennels” after “veterinary clinics”.
- CARRIED UNANIMOUSLY**
- 52-2024 Moved by Mayor Krausert that Council give second reading to Animal Control Bylaw 2024-03.
- CARRIED UNANIMOUSLY**
- 53-2024 Moved by Mayor Krausert that Council give leave to go to third reading of Animal Control Bylaw 2024-03.
- CARRIED UNANIMOUSLY**
- 54-2024 Moved by Mayor Krausert that Council give third reading to Animal Control Bylaw 2024-03.
- CARRIED UNANIMOUSLY**
- 4. Tree Protection Bylaw Amendment 2024-09 – Fruit Tree Exemption**
- 55-2024 Moved by Mayor Krausert that Council give first reading to Tree Protection Bylaw Amendment 2024-09 – Fruit Tree Exemption.
- CARRIED UNANIMOUSLY**
- 56-2024 Moved by Mayor Krausert that Council give second reading to Tree Protection Bylaw Amendment 2024-09 – Fruit Tree Exemption.
- CARRIED UNANIMOUSLY**
- 57-2024 Moved by Mayor Krausert that Council give leave to go to third reading of Tree Protection Bylaw Amendment 2024-09 – Fruit Tree Exemption.
- CARRIED UNANIMOUSLY**
- 58-2024 Moved by Mayor Krausert that Council give third reading to Tree Protection Bylaw Amendment 2024-09 – Fruit Tree Exemption.
- CARRIED UNANIMOUSLY**

Minutes approved by:  

I. REPORTS FROM ADMINISTRATION – none

J. NOTICES OF MOTION – none

K. IN CAMERA


- 1. Off-Site Levy Amending Bylaw 2024-01**
Addressed under item G-2.

L. ADJOURNMENT

59-2024

Moved by Mayor Krausert that Council adjourn the March 5, 2024 regular meeting at 4:29p.m.

CARRIED UNANIMOUSLY



Sean Krausert
Mayor



Ben Stiver
Municipal Clerk

Minutes approved by:  

