

**TOWN OF CANMORE  
MINUTES**  
Emergency Advisory Committee  
Georgetown Boardroom, Civic Centre  
**August 30, 2023, 1:00pm-2:30pm**

**COMMITTEE MEMBERS PRESENT**

Mayor Sean Krausert	Council Representative
Councillor Jeff Mah	Council Representative
Councillor Jeffrey Hilstad	Council Representative

**COMMITTEE MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Caitlin Miller	Manager of Protective Services / Director of Emergency Management
Bridget Murphy	Protective Services Administrative Assistant
Caitlin Van Gaal	Environmental and Sustainability Supervisor

Chairperson (Mayor Sean Krausert) called the August 30, 2023 Emergency Advisory Committee meeting to order at 1:05pm

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

Mayor Krausert provided the Land Acknowledgement.

**2. Agenda for the August 30, 2023, Emergency Advisory Committee**

Motion made to approve agenda by Mayor Krausert, seconded by Councillor Mah and Councillor Hilstad

**B. APPROVAL OF MINUTES**

**1. Minutes for the May 17, 2023, Emergency Advisory Committee**

Motion made to approve minutes by Mayor Krausert, seconded by Councillor Mah and Councillor Hilstad

**C. COMMITTEE BUSINESS**

**1. Financing Resilience Infrastructure Project Update (FRIP)**

- Reviewed details around this new project, including project objectives, project outputs, timelines, and next steps.
- We were selected as 1 of 13 municipalities across Canada to be invited to be a project participant.
- We outlined 16 highlighted projects. These were prioritized by The Cooperators and 6 remain on the list. Prioritized ranking as 1 or 2.

**2. Emergency Social Services Exercise**

- Reviewed the Emergency Social Services Functional Exercise that was held on August 23, 2023

Minutes approved by:



- Highlighted the activities that took place during this workshop as well as the main take aways and areas for improvement.
- This exercise involved the review of both the Extreme Heat Emergency Response Plan and the Emergency Social Services Plan. This workshop also involved the opening of a mock ECC and Reception Centre.

**3. UBC/UofA Research Project**

- Strategic Infrastructure Planning: Wildfire Evacuation, Transportation and Human Behavior, supported by infrastructure Canada through a research and knowledge initiative to gain and advance the understanding of public infrastructure needs and opportunities relevant to Canadians.
- Canmore was 1 of 5 towns in Alberta and BC that were selected for this study.
- Reviewed why Canmore was selected, desired outcomes of this project, how these results can be used and potential implementation into our evacuation plans.

**4. Evacuation Workshop**


- Reviewed the key successes and key learnings of the August 29, 2023 workshop. Purpose of this workshop was to provide shared understanding of what resources are available in Canmore, how to activate these resources and where the resources need to be deployed and why in multiple evacuation scenarios. This also provided the opportunity to make recommendations for improvement to our current plan.

**5. Regional Emergency Management Plan Update**

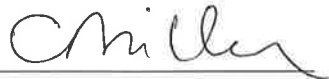
- Update regarding the Regional Emergency Management Plan with the Town of Banff.

**D. ADJOURNMENT**

2:00pm



Mayor Sean Krausert,  
Chairperson



Caitlin Miller, Recorder

Minutes approved by: 