

**TOWN OF CANMORE**  
**MINUTES**  
Committee of the Whole  
**Tuesday, October 17, 2023 at 1:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Sean Krausert	Mayor
Joanna McCallum	Deputy Mayor
Jeff Hilstad	Councillor
Wade Graham	Councillor
Tanya Foubert	Councillor
Jeff Mah	Councillor
Karen Marra	Councillor

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager, Municipal Clerk's Office (recorder)
Adam Driedzic	Town Solicitor
Adam Robertson	Manager of Communications
Eleanor Miclette	Manager of Economic Development
Elle West	Community Evaluator
Amanda Hunter	Community Peace Officer
Lauren Miller	Manager of Planning and Development
Josh Cairns	Senior Policy Planner

Mayor Krausert called the October 17, 2023 Committee of the Whole meeting to order at 1:00 p.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

**2. Agenda for the October 17, 2023 Committee of the Whole Meeting**

22-2023COW

Moved by Mayor Krausert that the Committee of the Whole approve the agenda for the October 17, 2023 meeting as presented.

**CARRIED UNANIMOUSLY**

Minutes approved by:



**I. IN CAMERA**

**1. Three Sisters Mountain Village Properties Ltd. Area Structure Plans Legal Advice**

23-2023COW

Moved by Mayor Krausert that the Committee of the Whole take the meeting in camera at 1:02 p.m. to prevent disclosure of privileged information in accordance with section 27(1)(a) of the Freedom of Information and Protection of Privacy Act.

**CARRIED UNANIMOUSLY**

The Town's external legal counsel, Kelsey Becker Brooks of Reynolds Mirth Richards & Farmer, was present at the closed session.

Administration present at the closed session: Sally Caudill, Therese Rogers, Whitney Smithers, Scott McKay, Cheryl Hyde, Adam Driedzic, Lauren Miller, and Adam Robertson.

24-2023COW

Moved by Mayor Krausert that the Committee of the Whole return to the public meeting at 2:27 p.m.

**CARRIED UNANIMOUSLY**

**Meeting Break 2:27 – 2:45 p.m.**

**B. DELEGATIONS**

**1. Canmoreland**

Donna Houston, Chair of Canmoreland Community Conservation and Land Trust (CLT), and Simon Orrell and Dawn Saunders Dahl, members of CLT, spoke to a written presentation introducing the Committee to their organization, a non-profit focused on acquiring real estate space of all kinds for the social benefit of the local community and its people.

**C. MINUTES**

**1. Minutes of the September 19, 2023 Committee of the Whole Meeting**

25-2023COW

Moved by Mayor Krausert that the Committee of the Whole approve the minutes of the September 19, 2023 meeting as presented.

**CARRIED UNANIMOUSLY**

**D. STAFF REPORTS**

**1. Canmore Community Monitoring Report**

Administration spoke to a written report providing an overview of the updated Canmore Community Monitoring Report.

**2. 2023 Safe Park Program Evaluation**

Administration spoke to a written report providing an update on the 2023 Safe Park Program Pilot and related Community Evaluator position.

**3. Launch of Connect Downtown: Planning a Vibrant Town Centre**

Administration spoke to a written report providing an overview of the scope of work for the creation of an Area Redevelopment Plan for the Downtown area.

Minutes approved by:

**E. COUNCILLOR UPDATES**

- 1. October 2023 Councillor Updates**  
Written report, received as information.

**F. ADMINISTRATIVE UPDATE**

- 1. October 2023 Administrative Update**  
Written report, received as information.

**G. COUNCIL RESOLUTION ACTION LIST**

- 1. Council Resolution Action List as of October 11, 2023**  
Written report, received as information.

**H. CORRESPONDENCE**

- 1. Alberta Municipal Affairs re Canmore Traffic Calming Initiatives**  
**2. UNESCO re Coalition of Inclusive Municipalities**

**I. IN CAMERA**

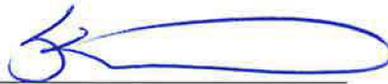
Addressed at the beginning of the meeting.

**J. ADJOURNMENT**

26-2023COW

Moved by Mayor Krausert that the Committee of the Whole adjourn the October 17, 2023 meeting at 4:12 p.m.

**CARRIED UNANIMOUSLY**



Sean Krausert, Mayor



Cheryl Hyde, Manager, Municipal Clerk's Office

Minutes approved by:

