

902 7<sup>th</sup> Avenue Canmore, AB, T1W 3K1 403.678.1506 taxes@canmore.ca www.canmore.ca/taxes

# ANNUAL Application for

Tourist Home Personal Use: Tax Year 2024

For properties classed for assessment purposes as 'Tourist Home', the Town of Canmore Bylaw 2013-01 includes a provision whereby registered owners on title may apply to the Town for the Residential property assessment sub-class 'Tourist Home - Personal Use'. This results in the 'Tourist Home Personal Use' mill rate being applied in the calculation of the annual property tax levy. This provision is dependent on the property being used only for personal purposes and will not be advertised or operated for short-term or long-term rental during the tax year listed above. The application process consists of a Statutory Declaration; further supporting documentation may be requested.

# To be eligible for the Tourist Home – Personal Use assessment sub-class, all registered owners on Title must submit their own completed declaration <u>by January 31, ANNUALLY</u>.

STATUTORY DECLARATION							
I,							
	First Name	Middle Name	Last Name				
of							
	Mailing Address	City/Town	Prov/State	Postal Code/Zip			
	Daytime Phone Number	Email Address					
do solemnly declare that as of		January 1, 2024					
		Month / Day / Year					
the property identified as							
		Civic Address of Tourist Home					

is not and will not, for the period relating to this declaration, operate as a Tourist Home or for rental purposes (short-term or long-term), and that I am a registered owner on title of the above-noted property. I make this solemn declaration conscientiously, and knowing that it is of the same force and effect as if made under oath. I acknowledge that I am aware the minimum fine for making a false declaration as per Town of Canmore Bylaw 2013-01, is \$10,000.

#### Terms and Conditions:

I acknowledge that I understand and agree that:

- the application of the 'Tourist Home Personal Use' assessment sub-class is valid for the tax year (Jan. 1 Dec. 31) above.
- declarations will not be accepted by the Town of Canmore beyond the annual due date of January 31.
- if this declaration is revoked by any owner during the tax year the property assessment code will be revised and property taxes will be recalculated at the Tourist Home rate for the entire tax year.
- if, at any time during this period, the Town of Canmore is notified or becomes aware by any means that this property has been
  advertised (particularly on any vacation rental web sites) or rented as a Tourist Home or used for other rental purposes, the
  application of the 'Tourist Home Personal Use' assessment sub-class to this property will be revoked and a penalty of \$10,000 will
  be applied.

Signature of Property Owner/Declard Declared before me at	ant		Commissioner of Oaths - Signature
This	City/Town	Prov/State	Commissioner of Oaths – Printed Name
	Month / Day / Year		Commissioner number & expiry date or include Commissioner stamp below
Office Use Only – only if hard	copy submitted		
Received:	Copy to Declarant: Received By:	Yes / No In Person / Mail / Fax	
	Approved for Tax Year: Received By (initials):	2024	

UPLOAD YOUR COMPLETED DECLARATION TO: www.canmore.ca/THPU



## Return your signed and <u>witnessed</u> declaration by:

## UPLOAD YOUR DECLARATION DIRECTLY TO: www.canmore.ca/THPU

By uploading your signed and witnessed declaration directly to our site, you will receive confirmation once your submission has been received and validated. It is critical to receive confirmation that your declaration has been processed and to maintain this confirmation for your records.

#### Alternative options for submission:

In Person:	Mail:
Town of Canmore Civic Centre	Town of Canmore
902 7th Avenue	THPU Program
Canmore, AB, T1W 3K1	902 7th Avenue
	Canmore, AB
Mon - Fri, 8:30am - 4:30pm	T1W 3K1
Commissioner of Oaths on site, free of charge.	
	The Town of Canmore accepts no responsibility for
	declarations that are lost in the mail. It is an owner's
	responsibility to confirm that the declaration has been
	received by the Town no later than the due date. Registered
	mail is recommended. Be sure to retain a copy of your
	completed declaration.

### Declarations must be received by the Town of Canmore no later than January 31

FOIP Notification: The personal information you provide on this form is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act. This information will be used for the purposes of administering billing and notifications for the Town of Canmore. If you have any questions about the collection or use of this information please contact taxes@canmore.ca or Town of Canmore, 902 7th Avenue, Canmore AB. T1W 3K1