

**TOWN OF CANMORE
MINUTES**

Regular Meeting of Council
Council Chambers at the Civic Centre, 902 – 7 Avenue
Tuesday, July 4, 2023 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Jeff Hilstad	Deputy Mayor
Wade Graham	Councillor
Tanya Foubert	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

Jeff Mah	Councillor
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ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Municipal Clerk
Harry Shnider	Senior Development Planner
Lisa Brown	Manager of Community Social Development
Caitlin Miller	Manager of Protective Services
Caitlin Van Gaal	Supervisor of Environment and Sustainability
Eleanor Miclette	Manager of Economic Development
Lauren Miller	Manager of Planning and Development
Nathan Grivell	Development Planner
Andreas Comeau	Manager of Public Works
Andy Esarte	Manager of Engineering
Robyn Dinnadge	Manager of Communications
Caroline Hedin	Communications Advisor

Mayor Krausert called the July 4, 2023 regular meeting to order at 9:00 a.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Agenda for the July 4, 2023 Regular Meeting of Council**

148-2023

Moved by Mayor Krausert that Council approve the agenda for the July 4, 2023 meeting as presented.

CARRIED UNANIMOUSLY

Minutes approved by:  

B. PUBLIC HEARINGS

1. Public Hearing Land Use Bylaw Amendment Omnibus 2023-18

(1) Call to order

Mayor Krausert called the public hearing to order for Bylaw 2023-18 at 9:02 a.m.

(2) Administration Summary

Administration provided a verbal overview of the amendment proposed for Council's considerations.

(3) Public Submissions

There were no public submissions.

(4) Public Written Submissions

No public written submissions were received.

(5) Closing Comments from Administration

None

(6) Council Questions of Administration

None

(7) Adjournment

Mayor Krausert adjourned the public hearing at 9:06 p.m.

C. DELEGATIONS

1. Homelessness Society of the Bow Valley – Emergency Program Review

Jessica Klaric, Executive Director of the Homelessness Society of the Bow Valley, spoke to a written presentation and requested that Council consider providing a municipal space to support shelter operations for the 2023/2024 winter emergency (overnight) shelter program. The request will be considered at the August 15, 2023 regular meeting of Council.

D. APPROVAL OF MINUTES

1. Minutes of the May 23, 2023 Special Meeting of Council

149-2023

Moved by Mayor Krausert that Council approve the minutes of the May 23, 2023 special meeting as presented.

CARRIED UNANIMOUSLY

2. Minutes of the June 6, 2023 Regular Meeting of Council

150-2023

Moved by Mayor Krausert that Council approve the minutes of the June 6, 2023 regular meeting as presented with one correction:

- Motion 139C-2023 delete second occurrence of "Hilstad" and substitute "Marra".

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM THE MINUTES – None

F. UNFINISHED BUSINESS – None

Minutes approved by: AT SK

G. BYLAW APPROVAL

1. Land Use Bylaw Amendment 2023-18 Omnibus

151-2023 Moved by Mayor Krausert that Council give second reading to Land Use Bylaw Amendment 2023-18 Omnibus.

CARRIED UNANIMOUSLY

152-2023 Moved by Mayor Krausert that Council give third reading to Land Use Bylaw Amendment 2023-18 Omnibus.

CARRIED UNANIMOUSLY

2. Community Standards Bylaw Amendment 2023-25 Open Doors

153-2023 Moved by Mayor Krausert that Council give first reading to Community Standards Bylaw Amendment 2023-25 Open Doors.

153A-2021 Moved by Mayor Krausert that Council amend motion 153-2023 by amending section 6, strike out "SECTION 6.1" and substitute "PART 6.1".

CARRIED UNANIMOUSLY

153-2023 The vote followed on motion 153-2023: that Council give first reading to Community Standards Bylaw Amendment 2023-25 Open Doors amended as follows:

- Amend section 6 by striking out "SECTION 6.1" and substituting "PART 6.1".

CARRIED UNANIMOUSLY

154-2023 Moved by Mayor Krausert that Council give second reading to Community Standards Bylaw Amendment 2023-25 Open Doors.

CARRIED UNANIMOUSLY

155-2023 Moved by Mayor Krausert that Council give leave to go to third reading of Community Standards Bylaw Amendment 2023-25 Open Doors.

CARRIED UNANIMOUSLY

156-2023 Moved by Mayor Krausert that Council give third reading to Community Standards Bylaw Amendment 2023-25 Open Doors.

CARRIED UNANIMOUSLY

3. Bow Valley Regional Emergency Management Bylaw 2023-26

157-2023 Moved by Mayor Krausert that Council give first reading to Bow Valley Regional Emergency Management Bylaw 2023-26.

CARRIED UNANIMOUSLY

158-2023 Moved by Mayor Krausert that Council give second reading to Bow Valley Regional Emergency Management Bylaw 2023-26.

CARRIED UNANIMOUSLY

159-2023 Moved by Mayor Krausert that Council give leave to go to third reading of Bow Valley Regional Emergency Management Bylaw 2023-26.

CARRIED UNANIMOUSLY

Minutes approved by:  

- 160-2023 Moved by Mayor Krausert that Council give third reading to Bow Valley Regional Emergency Management Bylaw 2023-26.
CARRIED UNANIMOUSLY
- 161-2023 Moved by Mayor Krausert that Council appoint Councillor Hilstad as the third member of Canmore's Municipal Emergency Advisory Committee until the October 24, 2023 Annual Organizational Meeting.
CARRIED UNANIMOUSLY

Meeting Break 10:15 – 10:30

H. NEW BUSINESS

1. Retail Gap Analysis and Light Industrial and Commercial Land Review
Kieron Hunt, planning studio lead for consultant FBM, joined administration in speaking to a written report presenting the Retail Gap Analysis and Light Industrial and Commercial Land Review.

- 162-2023 Moved by Mayor Krausert that Council direct administration to return with recommended amendments to the Land Use Bylaw, the Municipal Development Plan, and any other suggested policy amendments to clear up restrictions and conflicting statements and interpretations to allow the provision of housing in industrial districts, propose criteria under which such housing could be considered, and ensure that any residential units are occupied by employees.
POSTPONED
- 163-2023 Moved by Mayor Krausert that Council postpone motion 162-2023 to the September 5, 2023 regular council meeting so that an odd number of councillors are present to vote.
CARRIED UNANIMOUSLY

Meeting Break 1:05 – 2:05 p.m.

2. Development Permit 1800 8th Avenue - Accessory Building (Portable Classroom) at Canmore Collegiate High School

- 164-2023 Moved by Mayor Krausert that Council approve PL20230082, subject to the following conditions of approval:
1. All construction associated with the approval of this Development Permit shall comply with the regulations of the Land Use Bylaw (LUB) 2018-22, unless otherwise stated under the approved variances section of this document.
 2. All construction associated with the approval of this Development Permit shall comply with the Town of Canmore Engineering requirements outlined in the Engineering Design and Construction Guidelines (EDCG).
 3. All construction associated with the approval of this Development Permit shall comply with the Tree Protection Bylaw and ensure all tree protection measures are appropriately put in place prior to development of the site, where determined necessary by the Town of Canmore Parks Department.

Minutes approved by:



4. All construction, landscaping and exterior finishing materials are to be as shown on the approved plans and other supporting material submitted with the application.
5. Access to the site for emergency vehicles shall be to the satisfaction of the Manager of Emergency Services.

CARRIED UNANIMOUSLY

3. 2023 Capital Budget Amendment – Light Fleet Replacement

165-2023 Moved by Mayor Krausert that Council approve an increase to capital project #7309 Light Fleet Replacements (2023) from \$120,000 to \$125,000 and amend the funding to \$70,000 Municipal Sustainability Initiative (MSI), \$41,000 Asset Rehabilitation/Replacement Reserve, and \$14,000 from the newly approved Municipal Climate Change Action Centre (MCCAC) grant.

CARRIED UNANIMOUSLY

4. 2023 Capital Budget Amendment – Climate Emergency Action Plan

166-2023 Moved by Mayor Krausert that Council approve an increase to the scope and budget for the 2023 Climate Emergency Action Plan – Development (CAP 7308) from \$150,000 to \$211,000, with \$80,000 funded from the Municipal Climate Change Action Centre's (MCCAC) Climate Resilience Capacity Building Program and the remaining \$131,000 from the Sustainability Reserve.

CARRIED UNANIMOUSLY

5. Railway Avenue Central - Design and Staging Approvals

167-2023 Moved by Mayor Krausert that Council approve the design for Railway Avenue Central as presented.

CARRIED UNANIMOUSLY

168-2023 Moved by Mayor Krausert that Council approve a new 2023 capital project for the Railway Avenue Central Water Line Design in the amount of \$150,000 to be funded by the Utility Water Reserve.

CARRIED

**In favour: Graham, Marra, Krausert, Hilstad, McCallum
Opposed: Foubert**

Meeting break 3:20 – 3:30 p.m.

6. 2023 Capital Budget Amendment - Cougar Creek Long-Term Mitigation

169-2023 Moved by Mayor Krausert that Council take the meeting in camera at 3:40 p.m. to prevent disclosure of information supplied explicitly in confidence by the Province of Alberta in accordance with section 21(1)(b) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

170-2023 Moved by Mayor Krausert that Council return to the public meeting at 3:46 p.m.

CARRIED UNANIMOUSLY

Minutes approved by: CP SK

- 171-2023 Moved by Mayor Krausert that Council approve a budget increase for Cougar Creek Long-term Mitigation (CAP1445/1562) from \$49,072,620 to \$78,172,620 for project completion with the increase of \$29,100,000 funded with:
- Future grant \$25,000,000; and
 - Provincial Flood Recovery Erosion Control (FREC) and Alberta Community Resilience Program (ACRP) grants interest accrual \$4,100,000.
- CARRIED UNANIMOUSLY**

7. Reconciliation and Equity, Diversity, and Inclusion Final Report and Coalition of Inclusive Municipalities

- 172-2023 Moved by Mayor Krausert that Council accept the Reconciliation and Equity, Diversity, and Inclusion Final Report for planning purposes.
- CARRIED UNANIMOUSLY**

- 173-2023 Moved by Mayor Krausert that Council join the Canadian Coalition of Inclusive Municipalities on behalf of the Town of Canmore and direct Mayor Krausert to sign the Declaration to Join the Coalition of Inclusive Municipalities.
- CARRIED UNANIMOUSLY**

8. Measuring and Reporting on Council's Strategic Plan

- 174-2023 Moved by Mayor Krausert that Council approve the proposed Key Results as a tool for measuring progress on their 2023-2026 Strategic Plan.
- CARRIED UNANIMOUSLY**

- 175-2023 Moved by Mayor Krausert that Council change the language in their Strategic Plan from "Results" to "Objectives" to minimize language and terminology confusion.
- CARRIED UNANIMOUSLY**

Councillor McCallum left the meeting at 4:30 p.m.

I. REPORTS FROM ADMINISTRATION

1. Town of Canmore Website Preview

Administration presented a preview of the new Town of Canmore website that's scheduled for public launch on July 10.

J. NOTICES OF MOTION – None

K. IN CAMERA – None

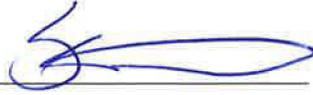
Minutes approved by: AT SK

L. ADJOURNMENT

176-2023

Moved by Mayor Krausert that Council adjourn the July 4, 2023 meeting at 4:47 p.m.

CARRIED UNANIMOUSLY



Sean Krausert, Mayor



Cheryl Hyde, Municipal Clerk

Minutes approved by: CH SK

