

**TOWN OF CANMORE
MINUTES**

Regular Meeting of Council
Electronic Attendance Only

Tuesday, January 11, 2022 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Karen Marra	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Lisa de Soto	Chief Administrative Officer
Sally Caudill	General Manager of Municipal Services
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Adam Driedzic	Town Solicitor
Robyn Dinnadge	Manager of Communications
Cheryl Hyde	Municipal Clerk (Recorder)
Andrew Kelly	Assistant Municipal Clerk
Sara Jones	Executive Assistant
Chelsey Richardson	Manager of Finance
Nathan Grivell	Development Planner
Lauren Miller	Manager of Planning and Development
Tracy Woitenko	Development Planner

Mayor Krausert called the January 11, 2022 regular meeting to order at 9:00 a.m.

PUBLIC QUESTION PERIOD – Before meeting is called to order

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Introduction of Caitlin Miller, Manager of Protective Services**
- 3. Agenda for the January 11, 2022 Regular Meeting of Council**

1-2022

Moved by Mayor Krausert that Council approve the agenda for the January 11, 2022 regular meeting with one addition: under New Business add J-2 COVID Expenditure Forecast.

CARRIED UNANIMOUSLY

Minutes approved by:  

B. PUBLIC HEARINGS

1. Revised Land Use Bylaw Amendment 2021-24 Omnibus

(1) Introduction

Mayor Krausert opened the public hearing for Bylaw 2021-24 at 9:07 a.m.

(2) Administrative Presentation

Administration provided a verbal briefing on Bylaw 2021-24.

(3) Public Submissions

In favour

Name	Verbal	Written
None		

Neutral or Unstated

Name	Verbal	Written
Stone Creek Resorts- Shauna Dudding		X

Opposed

Name	Verbal	Written
Gilles Borugeois and Maryanna Zelenka		X
Chuck and Sandy Buckley		X
Peter Philp		X
Steve Landi		X

(4) Council Questions of Clarification

Administration addressed questions of clarification from Council.

(5) Closure of Public Hearing

Mayor Krausert closed the public hearing at 9:12 a.m.

C. DELEGATIONS

None

D. APPROVAL OF MINUTES

1. Minutes of the December 7, 2021 Regular Meeting of Council

2-2022

Moved by Mayor Krausert that Council approve the minutes of the December 7, 2021 regular meeting as presented with one amendment: in motion 250-2021 replace January 11, 2021 with January 11, 2022.

CARRIED UNANIMOUSLY

2. Minutes of the December 14, 2021 Special Meeting of Council

3-2022

Moved by Mayor Krausert that Council approve the minutes of the December 14, 2021 special meeting as presented with one amendment: delete the second reference to item H New Business.

CARRIED UNANIMOUSLY

Minutes approved by: CP SK

E. BUSINESS ARISING FROM THE MINUTES

1. Request from Delegation: Action on Smoking and Health

4-2022 Moved by Mayor Krausert that Council accept the December 7, 2021 request from Action on Smoking and Health as information.

CARRIED

In favour: Foubert, Hilstad, Krausert, Mah, Marra, McCallum

Opposed: Graham

2. Master Fee Schedule Minor Corrections

5-2022 Moved by Mayor Krausert that Council approve the revised 2022 Master Fee Schedule as presented.

CARRIED UNANIMOUSLY

F. UNFINISHED BUSINESS

None

G. BYLAW APPROVAL

1. Revised Land Use Bylaw Amendment 2021-24 Omnibus

Meeting break 10:25 – 10: 40

6-2022 Moved by Mayor Krausert that Council give second reading to Bylaw 2021-24 Revised Land Use Bylaw Amendment – Omnibus.

6A-2022 Moved by Mayor Krausert that Council amend motion 6-2022 as follows: Item 10 of Schedule A is amended to change the proposed encroachment into the Side Yard setback for "Air conditioning equipment" from "1 m" to "None".

CARRIED UNANIMOUSLY

6B-2022 Moved by Mayor Krausert that Council amend motion 6-2022 as follows: Strike out item 13 from Schedule A.

CARRIED UNANIMOUSLY

6C-2022 Moved by Mayor Krausert that Council amend motion 6-2022 as follows: Strike out Item 14 of Schedule A.

DEFEATED

In favour: Graham, Krausert

Opposed: Foubert, Hilstad, Mah, Marra, McCallum

6D-2022 Moved by Mayor that Council amend motion 6-2022 as follows: Item 22 of Schedule A is amended by inserting "for retail purposes to the general public" after "the cleaning and pressing of clothing or other fabric goods".

CARRIED UNANIMOUSLY

6-2022
VOTE The vote followed on motion 6-2022: that Council give second reading to Bylaw 2021-24 Revised Land Use Bylaw Amendment – Omnibus amended as follows:

- item 10 of Schedule A is amended to change the proposed encroachment into the Side Yard setback for "Air conditioning equipment" from "1 m" to "None";
- strike out item 13 from Schedule A;

Minutes approved by: CH SK

- item 21 of Schedule A is amended by inserting "for retail purposes to the general public" after "the cleaning and pressing of clothing or other fabric goods".

CARRIED UNANIMOUSLY

7-2022 Moved by Mayor Krausert that Council give third reading to Bylaw 2021-24 Revised Land Use Bylaw Amendment – Omnibus.

CARRIED UNANIMOUSLY

2. Subdivision and Development Appeal Board Bylaw 2022-01 Amendments to Meeting Records and Summary of Evidence

8-2022 Moved by Mayor Krausert that Council give first reading to the Subdivision and Development Appeal Board Amending Bylaw 2022-01.

8A-2022 Moved by Mayor Krausert that Council amend motion 8-2022 as follows:

- add section 3(c) as follows: Section 26.1 is amended (i) by striking out "request" and substituting "notice"; and (ii) by striking out "if there is anyone speaking in support of the appeal, if yes the appeal continues" and substituting "whether or not the appeal continues";
- add section 3(d) as follows: Sections 43.1 and 43.2 are amended by striking out "request" and inserting "notice" wherever it occurs; and
- add section 3(e) as follows: Section 43.3 is repealed.

CARRIED UNANIMOUSLY

8B-2022 Moved by Councillor Hilstad that Council amend motion 8-2022 as follows:

- add section 3(f) as follows: Section 14(a) is amended by deleting "his or her" and substituting "their."

CARRIED UNANIMOUSLY

8-2022 VOTE The vote followed on motion 8-2022: that Council give first reading to Subdivision and Development Appeal Board Amending Bylaw 2022-01 amended as follows:

- add section 3(c) as follows: Section 26.1 is amended (i) by striking out "request" and substituting "notice"; and (ii) by striking out "if there is anyone speaking in support of the appeal, if yes the appeal continues" and substituting "whether or not the appeal continues";
- add section 3(d) as follows: Sections 43.1 and 43.2 are amended by striking out "request" and inserting "notice" wherever it occurs;
- add section 3(e) as follows: Section 43.3 is repealed, and
- add section 3(f) as follows: Section 14(a) is amended by deleting "his or her" and substituting "their."

CARRIED UNANIMOUSLY

9-2022 Moved by Mayor Krausert that Council give second reading to Subdivision and Development Appeal Board Amending Bylaw 2022-01.

CARRIED UNANIMOUSLY

10-2022 Moved by Mayor Krausert that Council go to third reading of Subdivision and Development Appeal Board Amending Bylaw 2022-01.

CARRIED UNANIMOUSLY

Minutes approved by:  

11-2022 Moved by Mayor Krausert that Council give third reading to Subdivision and Development Appeal Board Amending Bylaw 2022-01.
CARRIED UNANIMOUSLY

3. Borrowing Bylaw 2021-29 and Borrowing Bylaw Amendment 2021-30
Deputy Mayor Marra assumed chairing duties from 11:45 – 11:48 when Mayor Krausert lost his internet connection.

12-2022 Moved by Mayor Krausert that Council give second reading to Borrowing Bylaw 2021-29 New Fire Station – Construction.
CARRIED UNANIMOUSLY

13-2022 Moved by Mayor Krausert that Council give third reading to Borrowing Bylaw 2021-29 New Fire Station – Construction.
CARRIED UNANIMOUSLY

14-2022 Moved by Mayor Krausert that Council give second reading to Borrowing Bylaw Amendment 2021-30 Water Main Connection Upgrade – Old Canmore Road.
CARRIED UNANIMOUSLY

15-2022 Moved by Mayor Krausert that Council give third reading to Borrowing Bylaw Amendment 2021-30 Water Main Connection Upgrade – Old Canmore Road.
CARRIED UNANIMOUSLY

Meeting break 12:02 – 12:12 p.m.

H. NEW BUSINESS

16-2022 **1. PL20210434 – Development Permit Application for a Deck**
Moved by Mayor Krausert that Council approve PL20210434 subject to the following conditions:

1. All construction associated with the approval of this Development Permit shall comply with the regulations of the Land Use Bylaw (LUB) 2018-22, unless otherwise stated under the approved variances section of the Conditions of Approval for PL20210434.
2. Separate to the approval of this Development Permit, a Building Permit will be required prior to the commencement of construction for the proposed deck.

CARRIED UNANIMOUSLY

17-2022 **2. Council Remuneration Policy**
Moved by Mayor Krausert that Council approve amendments to the Council Remuneration Policy EX-002 as presented.
CARRIED UNANIMOUSLY

I. CORRESPONDENCE/INFORMATION
None

J. REPORTS FROM ADMINISTRATION

Minutes approved by: AK SM

1. 2021 Report to the Community

Administration spoke to a written report providing Council with a year-end report on their 2019-2022 strategic priorities that summarizes what was accomplished.

2. COVID Expenditure Forecast

Administration provided Council with a verbal report on how Covid is affecting the Town.

K. NOTICES OF MOTION

None

L. IN CAMERA

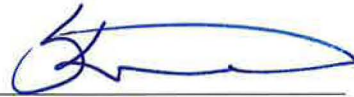
None

M. ADJOURNMENT

18-2022

Moved by Mayor Krausert that Council adjourn the January 11, 2022 regular meeting at 12:45 p.m.

CARRIED UNANIMOUSLY



Sean Krausert, Mayor



Cheryl Hyde, Municipal Clerk

Minutes approved by:

