TOWN OF CANMORE
MINUTES
Committee of the Whole
Council Chamber at the Canmore Civic Centre, 902 – 7 Avenue
Tuesday, March 15, 2022 at 1:00 p.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Jeff Hilstad	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Mah	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Robyn Dinnadge	Manager of Communications
Cheryl Hyde	Municipal Clerk
Andrew Kelly	Assistant Municipal Clerk (Recorder)
Sara Jones	Executive Assistant
Gordon Reid	Manager of Information Technology
Caitlin Miller	Manager of Protective Services
Greg Burt	Bylaw Services Supervisor
Keri Martens	Deputy Fire Chief
Eleanor Miclette	Manager of Economic Development
Chris Bartolomie	Supervisor of Arts & Events
Andy Esarte	Manager of Engineering
Trevor Reeder	Project Engineer

Mayor Krausert called the March 15, 2022 Committee of the Whole to order at 1:02 p.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA
   1. **Land Acknowledgement**

Minutes approved by: _____

10-2022COW

2. **Agenda for the March 15, 2022 Committee of the Whole Meeting**
Moved by Mayor Krausert that the Committee of the Whole approve the agenda
for the March 15, 2022 meeting as presented, amended as follows:
- Strike item A3 Introduction of New Fire Chief and move to a later date.
CARRIED UNANIMOUSLY

B. **DELEGATIONS**
1. **Bow Valley Learning Council**
Brenda Stanton, Executive Director, Bow Valley Learning Council, spoke to a
written submission outlining adult literacy statistics in Alberta, challenges they
face and how the Town of Canmore can support the Bow Valley Learning
Council.

2. **Shaw Internet Infrastructure Update (verbal presentation)**
Steven Olmstead, Enterprise Account Executive, Shaw Communications, gave a
verbal presentation to the Committee on projects that will upgrade Town offices
to fibre internet.

C. **MINUTES**

11-2022COW
1. **Minutes of the February 15, 2022 Committee of the Whole Meeting**
Moved by Mayor Krausert that the Committee of the Whole approve the
minutes of the February 15, 2022 meeting as presented.
CARRIED UNANIMOUSLY

D. **STAFF REPORTS**
1. **Protective Services 2021 Annual Reports**
Administration spoke to a written report on the Protective Services statistics for
the 2021 calendar year. They were joined by Ryan Singleton, Staff Sergeant, and
Sergeant Jack Wrobel, Canmore RCMP detachment, who provided the
Committee with highlights from the RCMP's 2021 Community Detailed Report.

2. **Fire Rescue 2021 Annual Report**
Administration spoke to a written report on the Fire and Rescue statistics for the
2021 calendar year.

Meeting Break 2:56-3:09

3. **HBO Debrief**
Administration briefed the Committee with a report on the HBO filming
experience.

4. **Transportation Introduction (verbal presentation)**
Administration provided a verbal report on upcoming transportation projects
and initiatives contributing towards our 2030 transportation goals.

5. **West Bow River Pathway Concept Design Report (verbal presentation)**
Administration provided a verbal report on functional and conceptual planning
and planned project design, including updates on scope and schedule.

Minutes approved by: _____

E. COUNCILLOR UPDATES
1. **2022 Councillor Updates**
   Written report, received as information.

F. ADMINISTRATIVE UPDATE
1. **2022 Administrative Update**
   Written report, received as information.

G. COUNCIL RESOLUTION ACTION LIST
1. **Council Resolution Action List as of March 9, 2022**
   Written report, received as information.

H. CORRESPONDENCE
1. **Request re. Paid Parking Pass(es) for MD Residents**
2. **Response to MD of Bighorn Request for Canmore Resident Pass**
3. **AHS-EMS Ambulance Shortages**
4. **Response from EHS re: AHS – EMS Ambulance Shortages**
5. **Response from Minister Horner re. Mountain Pine Beetle Grant Funding Timeline**
6. **Provincial Budget 2022**
7. **RCMP Retroactive Pay**

I. IN CAMERA – None

J. ADJOURNMENT

12-2022COW

Moved by Mayor Krausert that the Committee of the Whole adjourn the March 15, 2022 regular meeting at 4:34 p.m.

CARRIED UNANIMOUSLY

Sean Krausert, Mayor

Andrew Kelly, Assistant Municipal Clerk

Minutes approved by: