Town of Canmore
Engineering Services
Phone: 678-1504 Fax: 678-1534
Email: engineering@canmore.ca

Excavation Permit Application

Location:	**Purpose:**
Application date:	**Lot Block Plan**
Start date:	**Expiry date:**
Owner:	Owner Address:
Contact Person:	Phone:
Contractor:	Contractor Address
Contact Person:	Phone:
Fax: Email:	**Permit No.:**

Application Requirements:
1. Complete all above sections
2. Attach **sketch** of proposed work area and construction details
3. A **fee of $555.00 is required** upon application of permit.
4. **A deposit of $5,520.00 is required.** See Condition #12 below for refund.

Minimum Requirements:

1. The contractor shall ensure all underground utilities are located (Alberta First Call) prior to excavation (for Water, Sanitary and Storm Sewer locates contact EPCOR at 609-4785).
2. All work shall be done in compliance with Occupational Health and Safety regulations and Best Management Practices with respect to erosion and sedimentation control, and public safety.
3. A valid Road Use Permit is required and available through Engineering at the time of application.
4. Excavations in existing asphalt shall be permanently repaired with hot mix (if weather permits) within 48hrs of backfilling. If weather does not allow permanent hot mix repair, the excavation shall be temporarily repaired with cold mix immediately after backfilling. No arterial or collector road shall be left as a gravel surface. Should patching not occur within this time frame, Engineering reserves the right to perform patching work with the security deposit of the applicant.
5. In an effort to maintain road quality when waiting for permanent repair, cold mix shall adhere to the following specifications and tolerances:
   - Restored surface shall not deviate more than 10mm with a 3m straight edge
   - Cold mix is to be maintained at this tolerance until hot mix is applied
   - Should patching not perform to these specifications, Engineering reserves the right to repair patching work with the security deposit of the applicant.
6. Any broken edges of asphalt shall be saw-cut prior to placement of hot mix.
7. Backfill shall be placed and tested for compaction (by a qualified testing firm) in accordance with Town of Canmore standards – see detail.
8. Asphalt shall be “B” mix with a thickness to match the existing road surface, with minimum thickness of 75 mm.
9. If weather does not permit the pouring of concrete or when concrete sidewalk placement is not complete prior to completion of each days work, sidewalk gaps shall have sufficient granular material to carry pedestrian traffic with no tripping hazards. Excavations of concrete sidewalk during the winter shall be temporarily repaired with cold mix asphalt until the following spring.
10. Concrete sidewalks and curbs shall be replaced in accordance with Town standards.
11. The applicant for this permit agrees to indemnify the Town of Canmore against any and all claims for damage or injury. The applicant shall provide proof of insurance to the Engineering Department upon request.
12. All work undertaken under this permit shall be warranted against any and all defects in materials or workmanship, for one full winter season following completion, as determined by the Engineering Department. To initiate deposit refund a request letter must be sent with compaction test results to the Town Engineering Technician, referencing above permit number.

For Town Use Only:

Conditions:

Applicants Signature:	**Permit Approval Signature (Town):**	**Construction Completion Approval (Town):**
Date:	**Date:**	**Date:**
Deposit (0-000-0000-2600):	**Fee (1-510-0000-4300):**	**Amount Due:**