Community Enrichment Advisory Committee (CEAC)
Meeting Minutes
March 10, 2010
Civic Centre Georgetown Boardroom

Agenda Items

1. Attendance (4:10pm)
    a. Lawrence White
    b. Linda Laing
    c. Russ Neilson
    d. Don Rees
    e. Pam Hilstad
    f. Chris Hay

2. Approval of Meeting Minutes from February 10th
    a. Pam Hilstad requested clarification on item #4 – Community Gardens. Specifically, whether or not the committee completed the screening and weighting of the possible sites. It was clarified that the Planning Department completed the initial short listing and that the Committee was asked for comment on short listed site only.

3. Additions to Meeting Agenda
    a. Chris Hay – Include an update regarding Council direction on the Community Garden location. Administration to consult neighbouring residents with regard to establishing a community garden at Veteran's Park and to schedule a public hearing for April 6th.

4. Discussion Topic #1 – CEAC Term of Reference
    a. Chris Hay – Administrative Representative (4:00-4:30pm)
        i. Quick review of CSAC Terms of Reference. Proposed to replace the current CEAC Terms of Reference. Administration will take to Council for approval following draft review. Committee asked that Core Function – item 'e' be clarified. Subsequently, the following language has been added to the draft. *"One CSAC Member sits on the Mayors committee which selects recipients for the volunteer awards. This is usually done a week before the actual Mayors Award for Volunteer Excellence ceremony."*

5. Discussion Topic #2 – User Subsidization Philosophy
    a. Chris Hay – Manager of Recreation and Facility Services (4:30-6:00pm)
        i. User Subsidization Philosophy topic garnered a substantial amount of discussion, and resulted in an initial recommendation that Council direct Administration to move forward with the

development of a User Subsidization Policy. The following items were identified as key inclusions into said policy.

1. Identify that Capital Lifecycling is not included in the determination of user fees and subsidies.
2. Consider an annual inflationary increase at a minimum.
3. Consider setting subsidy thresholds for each facility, with changes justified by demographic and demand data.

6. Meeting Adjourned
    a. 6:00pm

7. Next Meeting – Wednesday, April 14th in the Recreation Centre Conference Room