Community Enrichment Advisory Committee (CEAC)
Meeting Minutes
April 14, 2010
Rec Centre Conference Room

Agenda Items

1. Attendance
    a. Don Rees
    b. Russ Neilson
    c. Lee Desoto
    d. Linda Laing
    e. Pam Hilstad
    f. Chris Hay
    g. Brenda Caston (guest speaker)

2. Approval of Meeting Minutes from March 10th
    a. Approved

3. Additions to Meeting Agenda
    a. Chris Hay added two items
        i. Brian Fairman Resignation
        ii. Selection of a CEAC Representative for the Mayor Awards for Volunteer Excellence

4. Brian Fairman Resignation

    Brian Freeman has resigned due to time pressure of work. The position on the committee will not be filled until the October 2010 organizational meeting.

5. Selection of a CEAC Representative for the Mayors Awards for Volunteer Excellence
    a. Lee Desoto volunteered for this assignment and will participate in the meeting on Thursday, April 15th at 2pm at the Civic Centre.

6. Update on CEAC Terms of Reference – April 6th, Council Meeting
    a. Chris Hay presented the proposed Terms of Reference to Council and received feedback and direction to make several adjustments to the CSAC Terms of Reference as presented. A motion to postpone was passed, with a direction to Administration to make the necessary changes and bring it back to Council on May 4th. Chris is currently working with Administration to complete the changes. Following this work Chris will forward it back to the Committee for review.

7. Discussion Topic #1 – Community Grants

a. Brenda Caston – Manager of Community Enrichment (4:00-6:00pm)
    i. Each of the Community Grant Applications was reviewed individually by Committee Members prior to the meeting, and collectively by all members at the meeting.
    ii. Discussion was pointed and adhered to the overall Grant Policy and application criteria.
    iii. The majority of the Grant Applications were comprehensive and complete, while two applications resulted in several unanswered questions that required clarity before any decisions could be reached.. It was agreed that the Committee would invite the two relevant groups to the next meeting to address the Committee's questions.
    iv. The Committee recommends funding to six (6) of eight (8) reviewed applications. Refer to attached summary for specific details of the funding decisions.

8. Meeting Adjourned
    a. Meeting adjourned on time at 5:55pm

9. Next Meeting – Wednesday, May 12th in the Civic Centre Classroom from 4:00pm to 6:00pm
    a. The Committee agreed to reschedule the next meeting for Wednesday, May 5th. Location is in the Civic Centre Classroom from 4-6pm.