



- CAO Office Core Functions**
- Council Liaison
 - Legislative Compliance
 - Inter-governmental Relations
 - Sustainability Initiatives
 - Corporate Strategic Planning
 - Corporate & Public Communication

- Community Infrastructure Core Functions**
- -Community Facilities
 - -Information Technology
 - -Affordable Housing
 - Strategic Partnerships

- Financial Services Core Functions**
- Payable
 - Receivable
 - Accounting
 - Budget
 - Assessment
 - Audits
 - Taxation
 - Grants
 - Business Registr

- Engineering Core Functions**
- Engineering
 - Transportation
 - Mapping
 - Traffic Management
 - Infrastructure inspections

- Planning & Development Core Functions**
- Planning
 - Safety Codes
 - Parks Planning
 - Inspections
 - Development

- Human Resources Core Functions**
- Recruitment
 - Training
 - Benefits
 - Compensation
 - Payroll

- Municipal Clerk Core Functions:**
- Elections
 - Census
 - Council Resolutions
 - FOIP
 - Insurance
 - Records System

- Fire-EMS Core Functions**
- Fire
 - EMS
 - Health & Safety
 - Community Preparedness

- Recreation & Facility Services Core Functions:**
- Aquatics Programming
 - Recreation Programming
 - Facility Coordination
 - Facility Operations & Maintenance
 - Recreation Centre
 - Operations & Maintenance
 - Recreation & Facilities
 - Administrative Support

- Public Works Core Functions:**
- Streets and Roads
 - Traffic signals & signs
 - Fleet Maintenance
 - Recycling
 - Garbage Collection
 - Water, sewer & stormwater
 - Meter reading & billing
 - Parks & trails
 - Cemetery

- Community Enrichment Core Functions:**
- Volunteer development
 - Community resource/referral
 - Social skill development
 - Cultural development
 - Support services
 - Community assessment
 - Community capacity building

- Bylaw Services Core Functions**
- Responding to Bylaw Complaints
 - Lost & Found
 - Licensing
 - Proactive Patrols within Community