# Request for Final Utility Bill
# Fax this request to EPCOR Water Services
# at 403-609-4790

**TCF0302**
Rev. APRIL 15, 2013

Final Bills & Metering Inquiries 403-609-4781

Utility Account Inquiries 403-678-7134 or Email utility@canmore.ca

## Why do I need to order a final utility bill?

When a property is sold, the seller's bimonthly utility (water, sewer, garbage) account must be calculated to the date-of-sale. Final utility bills may be requested by either the seller or their legal representative and are payable upon receipt.

**Utility Amounts on Tax Certificate:**
If the tax certificate was generated prior to receiving this final bill, the final amount will NOT be reflected on the Tax Certificate.

**Pre-Authorized Payment Plan (PUPP):** If the final utility bill says, "Pre-authorized Payment - DO NOT PAY", please ignore this and pay the amount indicated on the final bill. PUPP will be automatically cancelled.

**The Town of Canmore Municipal Utility account is the liability of the Property Tax account**. Unpaid final utility accounts are transferable to the property tax accounts a per Utility Bylaw 39-2003.

## Property Information

Tax Roll # (if known) _____

Sale/Purchase Date: _____

Customer Name _____

Street Address of Property _____

## Billing Information

Representing:

Seller ☐

Purchaser ☐

Your Reference/File # _____

Name (Law Firm) _____

Contact person (if applicable) _____ Contact Phone # _____

Chose one of the following delivery options:

☐ Fax final bill to (fax #) _____ ☐ E-mail final bill to _____

## For Office Use Only

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**FOIP Notification**: Your personal information is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. The personal information you provide on this form is being collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act*. This information will be used for the purposes of collecting utility charges. If you have any questions about the collection or use of this information please contact the FOIP Coordinator, Town of Canmore, 902 7th Avenue, Canmore AB. T1W 3K1, (403) 678-1509