

VISION KEEPERS GROUP



Minutes of Meeting of Thursday, March 29, 2007 **Meeting Room – Classroom – Civic Centre**

Attendees:

Members of the Committee: Amy Krause – Chair, Peter Opsal, Doran Hanert, Hugh Simson, Peter Schied – via conference call, Andre Gareau – alternative representative of Council.

Town Administration: Audrey Rogers

Regrets: Ron Sadesky, Don Sears

The meeting was called to order by the chair, Amy Krause, at 7:10pm; Audrey Rogers recorded the minutes of the meeting.

1. Adoption of Agenda

- The agenda was adopted as distributed prior to the meeting.

2. Adoption of Minutes

- The minutes of the meeting of March 22, 2007 were approved.

3. Communication Plan

- The Communications Plan was reviewed and revised; the revised plan will be circulated to the Group for approval at the next meeting.
- The website to be independent from the Town with a direct link to it from the Town Home Page once the website has been completed.
- ACTION: Amy to request quote for site design
- ACTION: Andre to determine if a budget is available to the Group
- ACTION: Group members to send Amy brief bios and ideas about general content and structure of website; full content to follow at a later date.

4. Governance Plan

Update on the proposed Vision Keepers Café with Council and Town Admin.

- ACTION: Amy to follow-up with Jim about a date to meet with Council

Who sets the work and how does it flow between Council, Admin and VKG?

- ACTION: Doran to circulate diagram of work and communication flow

How does communication flow between Council, Town Admin and the VKG?

- ACTION: Peter S. will develop an integrated governance and project process plan and circulate to Group.

Do we understand the ToR and are we comfortable with their implications?

- ACTION: Group members to provide comments for Council to Amy about Terms of Reference within one week

5. Foundations, Values and Assumptions

- ACTION: Hugh will provide summary of vision, values, and guiding principles from the Visioning document and will identify any conflicting statements.

6. Open Discussion

Agenda items for the next meeting were identified including a request to review a draft community engagement policy developed by Administration

- ACTION: Vision Keepers to review the draft policy (to be circulated) before Thursday, April 12.

7. Next Meetings

Thursday April 12, 7:00 P.M. (Anthracite Boardroom)

Thursday April 26, 7:00 P.M. (Classroom)

10. Adjournment

- Meeting adjourned at 9:45pm.