

# VISION KEEPERS GROUP

## Meeting Notes



*Thursday 3<sup>rd</sup> May 2007 – 7:00 P.M.*

### **Goals of the Meeting:**

- move the M.D.P. T. of R. forward
- plan recruitment of new members
- debrief the meeting with Council
- develop a bullet-point work plan

### **1. Adoption of Agenda**

- Agenda adopted with addition to discuss next meeting with Council.

### **2. Adoption of Minutes**

- Previous minutes are to be circulated for approval. No notes were kept of the "in camera" meeting with Council on April 30<sup>th</sup>.

### **3. MDP Terms of Reference**

Debrief the Council's comments on the M.D.P. redevelopment

What did we hear from our meeting with Council?

- Consideration of what the current MDP is lacking in.
- Review the Mining The Future to see if there are issues that are not addressed in the MDP.

What should the Terms of Reference include? How should it be structured?

- Be specific about non-negotiables - about what we believe must be in the process but provide options for the contractor to introduce some flexibility into the process for their ideas and community introduced ideas.

Process must reflect the values and principles contained in MTF document

- Terms of Reference need to make clear that the MTF document and Vision will guide the overall process. Consultant must be aware of the MTF process
- Need to allow for community engagement in a number of ways and a number of levels, to allow people to engage in a variety of manners.
- Need to talk about the style of engagement we want and some principles of public engagement
- Need critical goals and structure to be outlined. Who is involved and how will they communicate?

- Needs to be flexible to allow the consultant to modify the Terms of Reference.

T. of R. needs 4 essential elements:

- Background
- Content
- Process
- Outcomes

**ACTION ITEM:** Members to provide ideas on each of the 4 sections. Ideas to go to Gary who will assemble to document for the next meeting. Preferably ideas to get to Gary by May 10.

Set a workgroup to draft or revise the M.D.P. T. of R.

- It was agreed that the group would work collaboratively at this stage.

#### 4. **VKG Role: Scope and Expectations**

Debrief the Council's comments on our role.

- The discussions "in camera" with Council were discussed.

Decide on next steps.

- Need to exercise some caution in how we act in our advisory role with Council.
- Need to remain "apolitical" and remain positive and offer alternatives and solutions and not problems.
- Will need to meet frequently with Council to develop this relationship.
- Perhaps to assist Council in developing a process to honour the Vision, instead of relying solely on the Vision Keepers Group.
- Will need to prepare for some upcoming communication with the public, to talk about the MDP Terms of Reference process, and to communicate where this process is going.
- Will need to think about getting the VKG Communication Plan and Governance Principles to Council for comments.
- It was decided that we will hold onto the Communication Plan and Governance Plan as working documents until the Fall, and then discuss them with Council.

#### 5. **Vacancies**

Decide how to move forward in filling the vacancies.

- Informal discussions with Council indicate that we should hold off on filling the positions until the Fall.

## 6. Workplan

Summarize today's discussion into a draft, bullet-point work plan.

MDP ToR

- send ideas to Gary ASAP and before May 11

Communications (upcoming)

- some thought to be given to communication strategies
- time to improve the Town's web site with respect to the MTF. Content to include at least the Terms of Reference and an e-mail address for VKG.

**ACTION ITEM:** Gary to talk to Sally Caudill about bringing the MTF Vision document more to the forefront on the website, and to highlight what has been done to date to implement the Vision.

## 7. Open Discussion

Are there any outstanding issues? Suggestions for the next agenda?

None.

## 8. Next Meetings

Thursday May 17, 7:00 P.M. (Anthracite Boardroom)

Thursday May 31, 7:00 P.M. (Anthracite Boardroom)

Thursday June 14, 7:00 P.M. (Anthracite Boardroom)

Amy will be away on work travel May 31 and June 14.

Neither Ron nor Don will be at the May 17 meeting.

Next Meeting with Council to be scheduled tentatively for June 5<sup>th</sup>. 2007.

## 9. Adjournment

Meeting adjourned at 9:35 P.M.